

secondary

Admissions Policies

For all Secondary schools
2018 - 2019

WIRRAL

Bebington High School

Higher Bebington Road, Bebington, Wirral CH63 2PS
Trust, co-educational (all-ability) aged 11 to 18

Phone: **0151 645 4154**
Email: **schooloffice@bebingtonhigh.wirral.sch.uk**
Admission number: **215**
Preferences for 2017: **1st 107, 2nd 110, 3rd 66**

In 2017 all children were offered places.

OUR SCHOOL

Bebington High Sports College is a Co-operative Community charitable trust; this means that we are still part of Wirral's community of schools and are funded and inspected in the same way as every other secondary school. In ensuring that we provide the best possible education for our students we work in partnership with Liverpool John Moores University, and importantly all our stakeholders who have responsibility for guiding the direction of the school in a co-operative community forum. This means that our students, staff, parents and community groups have a major input into the direction and success of the school. This is an important difference from all other secondary schools in Wirral in that our stakeholders really do have a responsibility for the schools successes and are not just representatives on parents associations or governing bodies. In addition our partners support the school in ensuring that we provide outstanding support for students and their parents resulting in our students being happy and successful.

If you would like to discuss our charitable status further I will be more than happy to, all you need to do is to contact the school and arrange an appointment.

We are an all ability co-educational inclusive school and welcome all students regardless of ability, gender, culture and disability. We admit students to our school without assessing their ability but may group them according to ability once in the school in certain subject areas.

Admission arrangements – Introduction

The arrangements described below apply to children born between 1st September 2006 and 31st August 2007. We will not normally offer places in year 7 in our school to children born after 31st August 2007 unless the governors agree to this.

Places in our school are decided by the governing body of our school according to arrangements made in consultation with the Local Authority. The admissions procedure is co-ordinated by the Local Authority. Normally all parents who express a preference for their child to be admitted to our school will be accepted unless there are no places available. The local authority will then allocate a place at the nearest appropriate school with places available.

Admission number

The admission number for the school is 215. Students will be admitted into our school up to this number.

Admission criteria to Bebington High Sports College

Applications for our school will be dealt with in order according to the following criteria.

a. Children who are Looked After or were previously Looked After as defined by the School Admissions Code 2014.
b. Children of school staff. A member of staff is one who works or has worked for no less then two academic years in the school during term time on a permanent basis. This does not include staff on fixed term contracts, occasional staff or specifically contracted staff.
c. Children who have a valid medical reason for a specific placement. You must give details on the preference form and this may be checked by a medical officer of the health authority. You need to make it clear why only this school is appropriate for your child's medical needs.

d. Children who have brothers and sisters (including half-brothers and sisters or step brothers and sisters, and adopted siblings living in the same household) at the school when places are offered.
e. We will then take account of where your child lives. We will give priority to those students who live nearest to the school. The local authority use a mapping system, based on Ordnance Survey maps, to measure the distance from your home to the school gate nearest to your child's home using the shortest road route, unless it is possible to use a footpath which we consider a safe walking route.

Late applications

The Local Authority will deal with preferences received by 31 October 2017 according to the arrangements described below. Preferences received on or after 1 November 2017 will be dealt with after places have been allocated on 1 March 2018.

Applications received outside the normal admission round, will be allocated a place at the school, if there are places available.

Allocation of places

The Local Authority will tell you if your child has been offered a place at Bebington High Sports College by letter or email on 1 March 2018. If places are still available after this date, for example because an allocated place has not been taken up, the places will be re-allocated up to the school's admission number. The new offers will be made to children whose parents have shown that they are still interested in a place at the school either by registering an appeal or by telling the Director of Childrens Services on the response slip. If there are more requests for places at Bebington High Sports College than there are places available, the local authority will use the same criteria as for the initial allocation. In most cases, the local authority will make the new offers depending on where the children live. If this is the case, a list will be kept in order of those who will have priority because they live nearer the school. No more offers of places will be made until after appeals have been heard, but a waiting list will be held for children whose parents would still like them to be considered for a place at Bebington High Sports College if places become available in the autumn term. If places become available after the start of the autumn term, they will be offered to children on the waiting list, following the same criteria as when places were first offered. The waiting list will be kept on until the end of the autumn term (20 December 2018)

Sixth form

We offer places to students in our sixth form if they meet the entry requirements and have a positive reference (more details can be found on our website and the sixth form prospectus)
Entry requirements: -
For level 3 courses (AS, A2, Applied A levels and BTEC) are 5A* - C grades. However in MFL, Mathematics and Science subjects students require a Grade B or 5's in those subjects.
For level 2 courses (GCSE and BTEC) GCSE Grade G and above are required

Appeals against admission decisions

Parents or guardians who are refused a place at the school have the right of appeal to an Independent Appeal Panel, in line with the School Admissions Appeals Code 2012. An appeal must be sent in writing within 21 working days of notification of the decision to refuse to offer a place. Parents must give their reasons for appealing, and the decision of the Panel is binding on the Governors.

More details are available by contacting our school.
Email: schooloffice@bebingtonhigh.wirral.sch.uk
Tel: 0151 645 4154

Birkenhead High School Academy

With specialisms in Mathematics and Music

86 Devonshire Place, Prenton, Birkenhead, Wirral CH43 1TY
Girls' Academy aged 3-19

Phone: **0151 652 5777**
Email: **AdmissionsSec@birkhs.gdst.net**
Admission numbers: Reception: **56**, Year 7: **135**
Preferences for 2017: **1st 227, 2nd 101, 3rd 61**

Admissions Arrangements

1. Birkenhead High School Academy is a non-denominational all-through school for girls aged 3 to 19 years old and specialises in the teaching of music and mathematics. The Academy admits an all-ability intake and 10% of girls at Year 7 are selected on their aptitude for music. It serves the local and wider community, and welcomes applications from parents both within and outside the Wirral area. The Academy builds on high aspirations, inclusion and excellence.
2. The Academy is sponsored by the Girls' Day School Trust (GDST), and funded in partnership with government.
3. This document sets out the admission arrangements for the Academy in accordance with Annex B to the Funding Agreement between the GDST Academy Trust and the Secretary of State. Any changes to the arrangements set out in this document must be approved in advance by the Secretary of State. Obligations in this document are to be treated as if imposed by the Funding Agreement.
4. This annex may be amended in writing at any time by agreement between the Secretary of State and the GDST Academy Trust.
5. The GDST Academy Trust will act in accordance with, and will ensure that the Independent Appeal Panel is trained to act in accordance with, all relevant provisions of the School Admissions Code and the School Admission Appeals Code published by the Department for Children, Schools and Families ("the Codes") as they apply at any given time to Foundation and Voluntary Aided schools and with equalities law and the law on admissions as they apply to Foundation and Voluntary Aided schools. For this purpose, reference in the Codes or Law to "admission authorities" shall be deemed to be references to the governing body of the GDST Academy Trust.
6. The GDST Academy Trust will take part in the Wirral's Admissions Forum and have regard to its advice; and will participate in the co-ordinated admission arrangements operated by the local authority and the local in-year fair access protocol.
7. Notwithstanding these arrangements, the Secretary of State may direct the Academy to admit a named girl to the Academy on application from a local authority. Before doing so the Secretary of State will consult the Academy.
8. While Birkenhead High School Academy is its own Admissions Authority, it will follow the Wirral Children's Services co-ordinated admission arrangements for Reception and Year 7. Admissions arrangements for Nursery and Sixth Form are managed directly by the Academy.

ADMISSION ARRANGEMENTS APPROVED BY THE SECRETARY OF STATE

Admission number

9. The agreed admission numbers for the Academy for the academic year 2018-2019, and for subsequent years (subject to any change approved by the Secretary of State), are as follows:

Nursery	18 full-time equivalent
Reception	56
Year 7	135 minus those pupils eligible to transfer from the Academy's own Year 6
Year 12	100 minus those pupils eligible to transfer from the Academy's own Year 11

10. Birkenhead High School Academy may set higher admission numbers as its Published Admission Numbers for any specific year. Before setting an admission number higher that its agreed admission numbers, the Academy will consult with primary and secondary schools in the Wirral. Girls will not be admitted above the Published Admission Number except for good reason. Any such admission shall be reported to the Secretary of State.

11. In the case of twins applying for entry into Birkenhead High School Academy, should one be allocated a place the other will automatically be offered a place.

Arrangements for admission to Year 7

Process of application

25. While Birkenhead High School Academy is its own Admissions Authority, applications for places at the Academy for Year 7 will be made in accordance with Wirral Children's Services co-ordinated admission arrangements and will be made on the Parental Preference Form, provided by the relevant local authority.

26. In addition, parents or carers must complete the Supplementary Information Form, provided by the Academy. The Supplementary Information Form is to be completed and returned to the Academy before 4.00pm on 31 October 2017 (to coincide with the date for returning the completed Wirral Children's Services Parental Preference Form), for applications for the academic year 2018-2019.

Consideration of applications for entry into Year 7

27. Birkenhead High School Academy has an agreed admission number of 79 pupils in Year 7. The Academy will accordingly admit 79 pupils in the relevant age group each year if sufficient applications are received. Girls already on roll at the Academy in Year 6 will be able to automatically progress to Year 7.

    The total year group for Year 7 will be 135. If fewer girls transfer from Year 6, the Academy will admit over the admission number up to the overall size of the Year 7 group.

28. The Academy will consider all applications for places. Where fewer applications than places are received, the Academy will offer places to all those who have applied. If the Academy is oversubscribed it will allocated places in accordance with the procedure set out below.

Oversubscription procedure

29. Where the number of applications for admission is greater than the published admissions number, applications will be considered against the criteria set out below. After the admission of girls with statements of Special Educational Needs where the Academy is named in the statement, the criteria will be applied in the order in which they are set out in paragraphs 30 to 34 below.

30. In accordance with its first specialism, Birkenhead High School Academy will select 10% of the places available based on their aptitude for learning music ("the Music criterion"). An appropriate assessment for aptitude for learning music will be carried out by the school and applicants seeking entry under the Music criterion will also sit the non-verbal reasoning assessment set out in paragraph 32 below. The seven places will be filled by those applicants who are assessed to have the greatest aptitude for music. Should there be a tie for last place(s) available; places will be allocated on a random basis. All applicants who seek a place under the Music criterion but to whom an offer is not made will be considered in accordance with the Banding procedure set out below. Where the Academy is oversubscribed the successful Music criterion applicants will not be allocated a place until after all those girls in public care (Looked After Children) have been allocated a place within their relevant band.

31. All remaining places, after places have been allocated in accordance with paragraph 30, will be allocated on the basis of Norm Referenced Banding in line with the Admissions Code. All applicants will take a non-verbal reasoning assessment, administered by the Academy and marked by an independent assessor, GL Assessment. The non-verbal reasoning assessment will not be used in determining offers under the Music criterion.

32. The Academy will admit the required number from each of the five ability bands based on the following percentage guidelines:

Band 1	20%	Band 4	20%
Band 2	20%	Band 5	20%
Band 3	20%		

It is possible that the number of places to be determined by Banding will not be a multiple of five, in which case the following will apply.

If the number of places to be determined by banding leaves:
a remainder of 1 when divided by 5, the place will be allocated to Band 3;
a remainder of 2 when divided by 5, the places will be allocated to Bands 2 and 4;
a remainder of 3 when divided by 5, the places will be allocated to Band 2, 3 and 4; and
a remainder of 4 when divided by 5, the places will be allocated to Band 1, 2, 4 and 5.

33. If there are more applicants for each band than places available, within each band places will be allocated in the following order:

a) Girls who are in public care (Looked After Children) or were previously in public care, as defined in the School Admissions Code 2014 on the date at which the relevant applicants for admission are made and who a local authority has confirmed will continue to be looked after by it (in accordance with sectio 22 of the Children Act 1989) at the time they are admitted to the Academy;
b) Girls who will have a sister, including step, half, adopted or fostered living permanently at the same address, who will continue to be enrolled at Birkenhead High School Academy at the time of the admission.
c) Girls whose parent/s are currently Teaching, Administrative, Support Staff at Birkenhead High School Academy and have been employed for over two years.
d) In the case of twins applying for entry into Year 7, should one be allocated a place the other will automatically be offered a place even if they are set in different bands
e) Where in category b) and c) there are more applicants than there are places available, places will be allocated on a random basis. Any remaining places will be allocated on a random basis to girls applying from across the Wirral and beyond.

34. Girls who have not taken the Banding test (apart from Looked After Children who must always be given priority) will be considered after girls who have sat the Banding test. They will be prioritised on the basis of criteria b) to d) above (in order). All applicants will be offered fair access to the test and reminded of the date, time and location of the test.

35. In the event of oversubscription in Year 7, the above procedure will be open to scrutiny by an appropriately qualified external consultant appointed by the GDST Academy Trust Board.

Arrangements for admission to post-16 provision

Process of application

36. Applications by external applicants for Sixth Form places at Birkenhead High School Academy should be made direct to the Academy on the Academy's application form not later than 24 November 2017. Girls in the Academy's Year 11, will automatically progress to the Academy's Sixth Form provided they meet the entry requirements set out in paragraph 38 below

Consideration of applications for entry into Sixth Form

37. The Academy has an agreed admission number of 100 pupils to Year 12, minus those eligible pupils progressing from the Academy's own Year 11. The Academy will accordingly provide for the admission or progression of 100 pupils to the Sixth Form if sufficient requests for progression or applications for entry are received. If the admission number 100 is met through internal transfers, no external applicants will be admitted.

Entry requirements

38. Individual subjects may have particular requirements for the grades obtained at GCSE and these will be detailed each year in the information supplied to prospective girls. However, if the Sixth Form is not full, and a girl does not meet the grade requirement for a particular subject, a range of alternative courses available within the Academy's Sixth Form curriculum will be offered.

    The Local Governing Body shall have discretion to take account of serious illness which has adversely affected an individual applicant's performance in applying the academic entry criteria.

39. Admission to the Sixth Form is also subject to the availability of places in a girl's intended subject choices. However, if particular subjects are full but the Sixth Form is not, a range of alternative courses available within the Academy's Sixth Form curriculum will be offered.

Internal applicants

40. Girls who are already on roll at BHSA, are entitled to transfer into the Sixth Form provided they meet the appropriate standards for entry. All girls will be offered a course discussion to help them make the appropriate choices.

External applicants

41. Girls who do not attend BHSA, should submit an external application form as soon as possible and not later than 24 November 2017. Late applications will be considered if places are still available, although subject choices may be limited because some courses may already be full.

42. External applicants will be offered a course discussion. Offers of places will be conditional upon the entry requirements for courses selected being achieved.

Oversubscription procedure

43. In the event of there being more external applicants to the Sixth Form than available, applications will be considered as follows. After the admission girls with statements of Special Educational Needs where the Academy is in the statement, any remaining available places will be allocated in the following order to girls who achieve the entry requirements:

    a) Girls who are in public care (Looked After Children), or were previously in public care, as defined in the School Admissions Code 2014 on the date at which the relevant applications for admission are made, and who a local authority has confirmed will continue to be looked after by it (in accordance with section 22 of the Children Act 1989) at the time they are admitted to the Academy;
    b) Girls who will have a sister, including step, half, adopted or fostered living permanently at the same address, who will continue to be enrolled at Birkenhead High School Academy at the time of the admission.
    c) Girls whose parent/s are currently Teaching, Administrative, Support Staff at Birkenhead High School Academy and have been employed for over two years.
    d) Girls who wish to follow subject courses that are not fully subscribed.
    e) Where in categories b), c) and d) there are more applicants than there are places available, places will be allocated on a random basis. Any remaining places will be allocated to girls on a random basis across the Wirral and beyond.

44. In the event of oversubscription in Sixth Form, the above procedure will be open to scrutiny by an appropriately qualified external consultant appointed by the GDST Academy Trust Board.

Casual admissions i.e admission to all year groups except Nursery, Reception, Year 7 and Year 12

45. Should girls leave during the course of an academic year, or between academic years, places will be offered to external applicants. If there are more applicants than places the Academy will apply the oversubscription criteria set out above.

46. Notwithstanding the above, the Academy may refuse admission to particular applicants in the specific circumstances described in paragraph 3.10 (children who have been permanently excluded two or more times) of the statutory School Admissions Code or any like provision in any subsequent Code.

Operation of waiting lists for admission - Reception and Year 7

47. Where in any year the Academy receives more applications for places in Reception and Year 7 than there are places available, a waiting list will operate between March and the end of the academic year for which they applied. This list will be maintained by the Academy, and all unsuccessful applicants will automatically be placed on the waiting list unless a parent or guardian requests otherwise. Banding will not be applied to waiting lists once we are full.

    Those children not allocated a place will automatically be placed on a waiting list. Should a place become available all names on the waiting list will be put in for a random allocation by the Registrar and one witness and the successful applicant's parents/carers will be contacted to see if they wish to take up the place. Banding does not apply to this process.

48. When, and if, places become vacant they will be allocated to girls on the waiting list in accordance with the oversubscription criteria set out in paragraph 22 for Reception and 33 a) to d) for Year 7.

49. No waiting list will be operated for years other than Reception and Year 7.

Arrangements for the Independent Appeal Panel

50. Parents or carers will have the right of appeal (except in the case of Nursery places – see below) to an Independent Appeal Panel if they are dissatisfied with an admission decision of Birkenhead High School Academy or if children in year 11 of the Academy are refused progression to the Sixth Form. The Appeal Panel will be independent of the Academy. The arrangements for appeals will be in line with the School Admission Appeals Code published by the Department for Children, Schools and Families as it applies to Foundation and Voluntary Aided schools. The determination of the Appeal Panel will be made in accordance with the School Admission Appeals Code and is binding on all parties. The Academy will prepare guidance for parents or carers about how the appeals process will work and provide a named contact who can answer any enquiries about the process.

51. There is no right of appeal for refusal to offer a nursery place.

ANNUAL PROCEDURES FOR DETERMINING ADMISSION ARRANGEMENTS

Consultation

52. Birkenhead High School Academy will consult by 1 March each year on its proposed admission arrangements:
    a) Wirral Children's Services;
    b) The admission forum for the Wirral;
    c) Any other admission authorities for primary and secondary schools located within the relevant area for consultation set by Wirral Children's Services;
    d) Any other governing body for primary and secondary schools (as far as not falling within paragraph c)) located within the relevant area for consultation; and
    e) Affected admission authorities in neighbouring local authority areas.

Publication of admission arrangements

53. Birkenhead High School Academy will publish its admission arrangements each year once these have been determined by:
    a) copies being sent to the statutory consultees;
    b) copies being sent to primary and secondary schools in the Wirral;
    c) copies being sent to the offices of Wirral Children's Services;
    d) copies being made available without charge on request from the Academy; and
    e) copies being sent to public libraries in the area of the Wirral for the purposes of being made available at such libraries for reference by parents and other persons.

54. The published arrangements will set out:
    a) the name and address of the Academy and contact details.
    b) a summary of the admissions policy, including oversubscription criteria (including any arrangements for admission to post-16 provision);
    c) a statement of any religious affiliation;
    d) numbers of places and applications for those places in the previous year; and
    e) arrangements for hearing appeals.

Calday Grange Grammar School

Technology College
Language College
Confucius Classroom
High Performing Specialist School

Grammar School Lane, West Kirby, Wirral CH48 8GG
Grammar Academy admits boys aged 11 to 18
Mixed Sixth Form

Phone: **0151 625 2727**
Email: **theschool@calday.co.uk**
Admission number: **200**
Preferences for 2017: **1st 215, 2nd 74, 3rd 29**

In 2017 all boys who reached the standard for grammar school were offered a place.

Admission of Students at Start of Year 7 in September 2018

The planned admissions number for Year 7 for the year commencing 1st September 2018 will be 200. Students who attain the required standard in the arrangements for selection by reference to ability will be eligible to be considered for admission to the school. The school will create an efficient curriculum timetable with the student numbers confirmed for September. This may limit the numbers to below 200 for that intake.

The Governors have agreed with Wirral Local Authority that the officers of the Local Authority will administer the process of selection in accordance with the procedures described in this policy.

Preference forms for admission to secondary schools will be made available to all parents of students in the final year of their primary school. The forms will need to be returned to Wirral Local authority. If you need help please ring 0151 666 4600 and ask for Pupil Services.

If you have any difficulties or wish to receive help, do not hesitate to contact the school - Tel: 0151 625 2727 Fax: 0151 625 9851 Email: theschool@calday.co.uk

Selection Arrangements

A. Principles

The Governors' arrangements for selection are based upon the following principles:

(1) Children of parents who have placed Calday Grange Grammar School as a preference on any Local Authority preference form will be considered if their child has reached the required academic standard.

(2) Students from all schools will be considered equally in accordance with the published procedures described in this policy.

B. The Process

The assessment is based upon the results of two tests set around work that is part of the national curriculum. They have been designed to evaluate a student's suitability for a selective education and to minimise the impact of practice on performance. Additional support is not necessary. Schools or the Wirral's Children and Young People Department (CYPD) will, however, provide a familiarisation opportunity.

Students take two tests in the final year of primary education. So that children are not disadvantaged because of their date of birth, in each case the score is adjusted to take account of each child's exact age to the day to determine a Standardised Age Score (SAS). The two test scores are then added together.

Children who reach the required score will be deemed to have reached the grammar school standard.

In some cases parents may feel that certain factors may have affected the child's academic performance (for example, if his or her education has been severely disrupted because of ill health, change of schools, or any other case). If this does apply it is important that you tell your child's present Headteacher, in writing. The information will be considered by the Independent Assessment Board if the child's case is referred to the Board.

For children whose cases are referred, the Board will see:

(1) The child's test scores.

(2) The representations made by the primary school Headteacher with supporting evidence if necessary.

(3) Confidential information from you and reports from other professional agencies such as educational psychologists, social workers, and doctors.

The Board then uses its professional judgement to decide whether the evidence clearly shows that the results of the tests did not truly reflect the child's ability. The Board will decide in each individual case whether or not the child has reached the grammar school standard.

At the end of this process, we will have a complete list of the children who have reached the grammar school standard. This does not necessarily mean that they will be allocated a place at Calday Grange Grammar School; that will depend upon the number of preferences that we have for the school. If the school is oversubscribed the governors will use other criteria to decide which children should be given places. Any offer of a place may be withdrawn if it comes to light that a parent has given misleading information in order to secure an offer.

If the school is oversubscribed - priority will be determined in the following order:

1. Looked After Children (A Looked after Child is a child who is a) in the care of a local authority or b) being provided with accommodation by a local authority in the exercise of their social services functions (under section 22(1) of the Children Act 1989). A previously looked after child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.
2. To those children with a valid medical or social reason supported in writing by a doctor, social worker or appropriate professional person.
3. Up to 15 places for children on Free School Meals at the time of application who achieve the qualifying score in rank order of distance from the school. Details must be given on the preference form and will be verified.
4. To those children who will have a sibling at the school at the time of admission. A sibling is defined as a brother or sister by the same parents, or half or step brothers or sisters living in the same household.
5. By reference to geographical factors, preference will be given to children with the shortest walking distance to the school as measured by the Local Authority computer mapping system.

Late applications will be considered in accordance with the Local Authority's Co-ordinated Scheme of Admissions. The Local Authority will inform all parents of school allocations on the nationally agreed date, currently 1st March or next working day.

Should the school be oversubscribed for places in Year 7, in accordance with the School Admissions Code of Practice (Dec 14) 2.14, the School will maintain a waiting list for students who have achieved the standard but have not been offered a place. The list will be re-ranked for each additional child added in line with the oversubscription criteria. The list will not be operated for longer than the end of the Autumn term.

Admission into the Sixth Form

Existing students are not required to apply for admission to sixth form. Each year the School welcomes a number of boys and girls from other schools. There is no limit upon entry provided their admission does not prejudice the efficient education and use of resources. The planned admission number for external students for Year 12 is 80.

The minimum requirements for entry for all students is six G.C.S.E. passes (or equivalent) at Grades 5 - 9 including English Language and Maths. These must include at least 4 Level 6 grades in relevant subjects to support those subjects to be studied at A level. Entry to the Sixth form will be confirmed after the publication of GCSE results in August. ***Please note this may be subject to review when the actual grade levels have been fully understood.***

Students having studied the first year of A level at another centre cannot as a matter of course register to start A Level study again at CGGS. This can only happen in exceptional circumstances which are assessed by the Governors Appeals committee. Forms are available from the school.

Except in exceptional circumstances (e.g. ill health) the school will not support the repeating of a year.

Admission during Years 7 - 11

Students wishing to be admitted outside the normal round, whether in-year or at the start of a school year which is not a normal point of entry to the school, should contact the LA in the first instance; an assessment process will then be initiated. These candidates have their suitability for selective education evaluated via a computerised test. This provides an age adjusted score directly comparable with that generated by in round tests. The entry criteria will then be applied to the scores. Those candidates meeting the score threshold will be offered a place if a vacancy exists. If no vacancy exists, then students who meet the entry requirements will be placed on a waiting list. The list will be ranked in line with the published oversubscription criteria.

Reassessment

Students may be re-assessed for entry into Calday at the request of a parent if more than a year has passed since any previous test. If it is determined that the student is appropriately placed at Calday he may be transferred when places are available.

Appeals against Admission Decisions

Arrangements have been made for parents who are dissatisfied with an admission decision to appeal against it. The Governors have set up an Independent Appeal Panel against non- admission. The decision of the Panel will be final and binding upon the School. The Governors will not accept multiple appeals in the same academic year unless there are significant changes in circumstances. Further details of the official procedure are available from: The Clerk to the Appeal Panel c/o Calday Grange Grammar School, Grammar School Lane, West Kirby, Wirral CH48 8GG (Telephone 0151-625-2727).

Hilbre High School Humanities College

Frankby Road, West Kirby, Wirral CH48 6EQ
Academy Trust (All-ability) aged 11 to 18

Phone: **0151 625 5996**
Email: **schooloffice@hilbre.wirral.sch.uk**
Admission number: **200**
Preferences for 2017: **1st 234, 2nd 131, 3rd 120**

Last pupil offered a place in 2017: Category D - 3.08 miles

OUR SCHOOL

Hilbre High School Humanities College is a Converter Academy School. We are an 11-18 co-educational academy with just over 1,000 students on roll; an academy which genuinely welcomes children and parents into a partnership with a shared aim; to achieve the most possible, both academically and socially, for our students. We ensure our students enjoy learning; we ensure they value the rewards of hard-study and commitment. We are committed to the belief and expectation that our students, whatever their starting point, will make rapid, valuable progress.

We remain part of Wirral's family of schools and are inspected in the same way as every other secondary school.

Admission criteria for Year 7

As an Academy School, the Governing Body is the Admissions Authority and is responsible for the decisions on admission to the school. Our admissions procedure is co-ordinated by the Local Authority in accordance with the Wirral Co-ordinated Admissions Scheme. All deadlines within the scheme should be adhered to by applicants. For further information, please go to: https://www.wirral.gov.uk/schools-and-learning/school-admissions

Applications will be dealt with in order according to the following criteria:

a) Children Looked After and previous Children Looked After. A Child Looked After is a child who is a in the care of a Local Authority, or b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989). A previously Looked After Child, is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.
b) Children who have a valid medical reason for a specific placement. You must give details on the preference form and this may be checked by a medical officer of the Health Authority. A letter in support from a senior health care professional will be required as evidence when you submit your preference form. You need to make it clear why only this school is appropriate for your child's medical needs.
c) Pupils who have a brother or sister (including half-brothers and sisters, adopted or step brothers and step sisters living in the same household) on roll at the school and of statutory school age when it opens in September.
d) In the case of twins, triplets, etc. all the multiples will be admitted to the school even if this means that the Published Admissions number is exceeded.
e) We will then take account of where your child lives. The Local Authority use a mapping system, based on Ordnance Survey maps, to measure the distance from your home to the school gate nearest to your child's home using the shortest road route, unless it is possible to use a footpath which we consider a safe walking route as determined under Local Authority guidelines.

Late applications will be dealt with in accordance with the initial admissions criteria and arrangements applied by Wirral Local Authority.

Admissions during the Academic Year

In year requests will be considered by the Governing Body but will initially be co-ordinated by the Local Authority. Any decisions with respect to admissions are made with reference to the same criteria as for the Year 7 placements.

Appeals

If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents should contact Wallasey Town Hall (Parental Appeals) for the necessary paperwork. Appeals should be sent back to the Appeals Panel at Wallasey Town Hall no later than 4 weeks from receiving the letter of refusal. The decision of the Appeals Panel is binding on the Governors.

A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. The list will not be operated for longer than the end of the Autumn term.

6th Form Admissions Policy

Internal Students

All students in Year 11 during the academic year 2017-2018 at Hilbre High School who meet the entrance criteria, are suitable for the courses applied for and demonstrate commitment to their academic work are entitled to a place in the 6th Form.

External Students

The number of external applicants likely to be admitted is 10. The upper limit of Year 12 external applicants will be based, not on total Year 12 numbers projected for the following academic year, but on the projected number and size of the teaching groups. Taking into account choices for Year 12 study and vocational courses, applications will be refused where the school considers the size of teaching sets to be detrimental to the education of the group and where it is not financially or educationally desirable for the Governors to alter the balance of the school's staffing or to appoint additional staff.

Entry to our 'Foundation Year' will be limited to Hilbre High School students. This is unless there is an exceptional circumstance, of which evidence must be submitted.

Should applications from suitably qualified external students exceed the number of places available, the following oversubscription criteria will apply:

Category 1: Looked After Children

Category 2: Exceptional Social/Medical Need supporting evidence from a professional is required, such as a doctor or consultant for medical cases or a social worker, health visitor, housing officer, the police or probation officer for other social circumstances. Evidence must confirm the circumstances of the case and must set out why the student should attend Hilbre High School and why no other provision could meet the student's needs. Providing evidence does not guarantee a place and each case will be decided individually.

Category 3: External students who have a sibling in the school, up to and including Year 13, who will still be attending Hilbre High School at the time of application.

Category 4: Students whose parents are currently teaching, administrative or support staff at Hilbre High School and have been employed for over 2 years.

Category 5: External students; the remaining places will be allocated on the basis of distance of permanent residence. Those living closer will be given higher priority.

Application Procedure

A 6th Form Open Evening will be held during the autumn term of 2017 and all potential applicants are encouraged to attend. Please check the school website for further details.

All application forms must be submitted by Friday 8th December 2017. Applications received after this date will be placed on a waiting list. All information relating to applications is contained within the 6th Form prospectus, a copy of which can be found on the school website.

All applicants both internal and external will be interviewed during January 2018 by a member of the 6th Form Leadership Team.

For successful applicants, students will be notified in writing by February half term 2018.

All applicants who have been offered a place must attend the enrolment for courses on GCSE results day. Should a student fail to do so the school reserves the right to withdraw the offer of a place in the 6th Form. If students are unable to make this day they must make sure they make an appointment with Mrs Devonport, Director of KS5 Student Services prior to the end of the summer term 2018.

Students will then start on the first day of the autumn term 2018.

Admission Requirements

Admission to particular courses will depend upon availability of places and a student's prior attainment in their Level 2 courses. Our policy is to ensure that students accepted into the 6th Form can be placed in appropriate courses where they are likely to succeed. For this reason the following entry criteria apply to the courses offered. If an applicant does not meet the criteria the school reserves the right to use its discretion, based on the school's knowledge of that applicant, to offer a place to that applicant.

Level 3 Courses

A Level and BTEC

Students need to be on full time courses, this means students should be following 3 courses. Students with additional needs may be allowed to follow 2 courses but this will be after consultation with Mrs Devonport, Director of KS5 Student Services.

Students following 3 or 4 A Level courses:

The requirements for entry into the 6th Form for September 2018 are 6 subjects graded 9-4 (or equivalent BTEC grade) for new specifications of C and above for subjects grading in this manner. Students need to have at least 3 subjects graded 5-9 or equivalent. Students who meet these criteria will be expected to study at least 3 subjects in Year 12.

Students following a mixture of A Level and vocational courses:

The requirements for entry into the 6th Form for September 2018 are 5 subjects graded 9-4 (or equivalent BTEC grade) for new specifications of C and above for subjects grading in this manner. Students need to have at least 2 subjects graded 5-9 or equivalent. Students who meet these criteria will be expected to study at least 2 subjects and a vocational course in Year 12.

Students following only BTEC courses:

The requirements for entry into the 6th Form for September 2018 are 5 subjects graded 9-4 (or equivalent BTEC grade) for new specifications of C and above for subjects grading in this manner. Students who meet these criteria will be expected to study 3 vocational subjects.

Foundation Year

Students who achieve 4 GCSE subjects graded 4 or above will be enrolled onto our Foundation Year. This will provide an opportunity for students to gain further good passes on Level 2 courses; including English and Maths. Students will also be expected to undertake work experience.

Resit GCSE English and Maths

It is a requirement that students who do not have at least a GCSE grade 4 or above in English and or Maths will need to continue to follow these courses until these grades are achieved. Poor attendance to these lessons will lead to the termination of a student's place in the 6th Form.

Progression from Year 12 to Year 13

Students should achieve a minimum of a D grade in their subjects during the school internal examinations and also pass the first year of their BTEC or vocational course, where applicable. In exceptional circumstances students who achieve less than this may be able to re-sit Year 12. However these 'exceptional circumstances' are likely to include situations in which students achieve significantly less than their predicted grades due to reasons that were out of their control.

Students achieving an E grade at the end of Year 12 will be interviewed by Mrs Devonport, Director of KS5 Student Services who will assess their suitability for, and likelihood of, success at A Level. The requirement for students to be on a full time course applies in the same way as for Year 12 courses.

Age Limits

Students can only begin a course if they are under 19 years of age on the first day of term for the ensuing academic year. This means students may start Year 12, 13 or 14, but may not continue the course or start a subsequent year if they will then be 19 years of age at the start of the next year.

Hilbre High School is unable to admit external students into the 6th Form if they are Year 14 students or have completed 2 years of 6th Form education at another institution.

Eligibility Criteria

Entrance into the 6th Form is subject to the regulations regarding nationality, residency status and eligibility for study in UK school 6th Forms that apply at the time. Currently students can be admitted into the 6th Form if:

1. They are British Citizens and/or EU nationals.
2. Non- EU nationals can be admitted into the 6th Form if, for example:

- They have ‘exceptional’ or ‘indefinite leave to remain’ in this country.
- They have refugee status.

Waiting List Criteria

Applicants based on a waiting list will reflect the over-subscription criteria used when there are more applicants than places. Applicant’s availability to attend the GCSE day enrolment or the availability of certain courses may decide if they are offered a place.

Mosslands School

Mosslands Drive, Wallasey, Wirral CH45 8PJ
Community single-sex (boys all-ability) aged 11 to 18
Mixed Sixth Form

Phone: **0151 638 8131**
Email: **admin@mosslands.wirral.sch.uk**
Admission number: **224**
Preferences for 2017: **1st 175, 2nd 73, 3rd 34**

In 2017 all boys were offered a place.

Admission criteria for Year 7

Applications will be dealt with in order according to the following criteria:

a) Looked After Children and Previously Looked After Children. A Looked After Child is a child who is a) in the care of a local authority or b) being provided with accommodation by a local authority in the exercise of their social services functions (under section 22(1) of the Children Act 1989). A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.

b) Children who have a valid medical reason for a specific placement. You must give details on the preference form and this may be checked by a medical officer of the health authority. A letter in support from a senior health care professional will be required as evidence when you submit your preference form. You need to make it clear why only this school is appropriate for your child's medical needs.

c) Pupils who have a brother or sister (including half-brothers and sisters or step brothers and step sisters living in the same household) on roll at the school and of statutory school age when it opens in September.

d) We will then take account of where your child lives. We will give priority to those pupils who live nearest to the school. We use a computer mapping system, based on Ordnance Survey maps, to measure the distance from your home to the nearest school pedestrian gate to your child's home using the shortest road route, unless it is possible to use a footpath which we consider a safe walking route. As a general guide we will treat routes with no pavements and no street lighting as unsafe for children.

Sixth-Form Admissions Policy

The Sixth-Form Admissions Policy is available from the school.

Pensby High School

A Business & Enterprise and Science Specialist College

Pensby High School Irby Road, Heswall, Wirral CH61 6XN
Community co-educational (all ability) aged 11 to 18

Phone: **0151 342 0570**
Email: **schooloffice@psf.wirral.sch.uk**
Admission number: **165**
Preferences for 2017: **1st 79, 2nd 146, 3rd 103**

In 2017 all children were offered places.

Admission criteria for Year 7

Applications will be dealt with in order according to the following criteria:

a) Children who are in care or formerly in care of a local authority.
b) Children who have a valid medical reason for a specific placement. You must give details on the preference form and this may be checked by a medical officer of the health authority. A letter in support from a senior health care professional will be required as evidence when you submit your preference form. You need to make it clear why only this school is appropriate for your child's medical needs.
c) Pupils who have a brother or sister (including half-brothers and sisters or step brothers and step sisters living in the same household) on roll at the school and of statutory school age when it opens in September.
d) We will then take account of where your child lives. We will give priority to those pupils who live nearest to the school. We use a computer mapping system, based on Ordnance Survey maps, to measure the distance from your home to the school gate nearest to your child's home using the shortest road route, unless it is possible to use a footpath which we consider a safe walking route.

6th Form Admissions

Admission is open to all who:

- attain a successful interview;
- have a proven commitment to study and hard work;
- have an acceptable record of behaviour;
- attain the required GCSE grade profile and points score;
- have a suitable Record of Achievement
- submit their completed application by the deadline (TBA)
- In the event of any subject being oversubscribed, the following principles will be applied:
- Students must ensure their predicted grade, as authorised by a member of staff, will meet the entry requirements of a particular course;
- Any application forms received after the closing date will be considered only if there is space available on the course;
- All applications received prior to the closing date will be given equal consideration for each subject, Each student will have equality of access to all courses, assuming they meet the entry requirements for that course;
- In allocating places to a course that may be oversubscribed, students will be spoken to individually, to ensure that the process is open and transparent. For example, consideration will be given to a student's intended career or progression route;
- Following the publication of GCSE examination results in August, students may wish to revise their subject choices. **Students who applied for a course at the time of original application and have been given a conditional place will have preference.** New applicants will be considered using the guidelines above.

In the event of any subject being under subscribed, the school reserves the right to exercise its discretion and remove courses from the option pattern if a course is considered uneconomically viable or due to staffing changes.

Application Procedures

To apply to join our thriving sixth form you should apply for an application form by telephoning 0151 342 0570.

If you wish to download the form, please download the Application Form, complete it, sign it, then post it to us at: Pensby High School Irby Road, Heswall, Wirral, CH61 6XN

Your application will be reviewed and you will be invited to interview to discuss your application further. Following a successful interview you will be offered a place in writing. The place may be conditional on your meeting certain requirements and, in every instance, a good school reference is essential.

Throughout the academic year, formal events are held to afford students the opportunity to review what is on offer in our sixth form and to discuss their hopes and ambitions with subject staff.

By appointment, individual students are welcome to explore their potential with a Head Of Sixth Form at any appropriate time. The Heads Of Sixth Form remain available for consultation following the publication of GCSE results.

Prenton High School for Girls

Hesketh Avenue, Birkenhead, Wirral CH42 6RR
Academy, single sex (girls all-ability) aged 11 to 16

Phone: **0151 644 8113**
Email: **schooloffice@prentonhighschool.co.uk**
Admission number: **158**
Preferences for 2017: **1st 129, 2nd 127, 3rd 70**

Last pupil offered a place in 2017: **Category D - 3.01 miles**

ADMISSION POLICY

Prenton High School for Girls is an established, highly respected Academy. It is an 11-16 all ability comprehensive school serving the local and wider community and welcomes applications from both within and outside the Wirral area. The school does not have an aptitude test for prospective pupils and the school is fully inclusive.

Admission Number

The admission number for the school is 158 per year group. Students will be admitted into our school up to this number.

Admission Criteria for Year 7

As an Academy the Governing Body is the Admissions Authority and as such is responsible for the decisions on admission to the school.

Our admission procedure is co-ordinated by the Local Authority in accordance with the Wirral Coordinated Admissions Scheme and all deadlines within the scheme should be adhered to.

We recommend that prospective parents and carers refer to the following Local Authority publications, available online at www.wirral.gov.uk/admissions, which provide a timetable for admissions to secondary schools together with any additional information relevant to admissions:

- Secondary Education in Wirral
- Admissions Policies for Secondary Schools

Applications will be dealt with in order according to the following criteria:

a) Children who are in care or formerly in care of the Local Authority as defined by the Schools Admission Code.
b) Children who have a valid medical reason for a specific placement. You must give details on the preference form and this may be checked by a medical officer of the health authority. A letter of support from a senior healthcare professional (e.g. Doctor, Social Worker or Psychologist) is essential as evidence when you submit your preference form, if admittance to the school is to be made under the criterion. You need to make it clear why only this school is appropriate for your child's medical needs.
c) Pupils who have a sister (including half or step sisters living in the same household) on roll at the school when the pupil starts school and is of statutory school age.
d) We will then take into account where the child lives. Priority will be given to those children who live nearest to the school. A computer mapping system, based on Ordnance Survey maps, to measure distances from your home to the school gate nearest to your child's home, using the shortest road route unless it is possible to use a footpath which is considered a safe walking route.
e) Where the final place is offered to one twin or multiple births, all the multiples will be admitted, even if this means going over the Published Admissions number.

Withdrawal of Offers

Any offer of a place maybe withdrawn if it is discovered that misleading information has been provided in order to secure an offer e.g. place of residence or in relation to sibling connections.

Late Application

Late applications will be dealt with in accordance with the arrangements applied by Wirral Borough Council Applications received outside the normal admission round, will be offered a place at the school if places are available.

Allocation of Places and Appeals

Places will be offered in accordance with the arrangements applied by Wirral Borough Council until the school's admission number has been reached. If places become available after the initial allocation, the Local Authority will offer the places to children on the re-allocation list following the same criteria as stated above. If an application has been turned down, parents can show continued interest in the school by returning the slip attached to their letter or appealing to an Independent Appeals Panel. Parents should contact Wallasey Town Hall (Parental Appeals) for the necessary paperwork.

Admissions during the Academic Year

In year requests will be considered by the Governing Body but will initially be co-ordinated by the Local Authority. Any decisions with respect to admissions are made with reference to the same criteria as for Year 7 placements.

Ridgeway High School

Noctorum Avenue, Birkenhead, Wirral CH43 9EB
Foundation co-educational (all-ability) aged 11 to 16

Phone: **0151 678 3322**
Email: **schooloffice@ridgeway.wirral.sch.uk**
Admission number: **165**
Preferences for 2017: **1st 81, 2nd 132, 3rd 79**

In 2017 all children were offered a place.

The Admissions Policy is available from the school.

St Anselm's College

Manor Hill, Claughton, Wirral CH43 1UQ
Single-sex (boys) grammar academy aged 11 to 18

Phone: **0151 652 1408**
Email: **info@st-anselms.com**
Admission number: **140**
Preferences for 2017: **1st 121, 2nd 127, 3rd 29**

In 2017 all boys who reached the standard for grammar school were offered a place.

The Admissions Policy is available from the school.

St John Plessington Catholic College

Old Chester Road, Bebington, Wirral CH63 7LF
Academy co-educational (all-ability) aged 11 to 18

Phone: **0151 645 5049**
Email: **schooloffice@stjohnplessington.com**
Admission number: **255**
Preferences for 2017: **1st 407, 2nd 247, 3rd 145**

Last pupil offered a place in 2017 - Category 4; Non-Catholic - 3.75 miles.

Admission Policy

St John Plessington Catholic College is an 11-18 Catholic Secondary School under the trusteeship of the Diocese of Shrewsbury. As a Catholic Voluntary Academy the Holy Family Catholic Multi Academy Trust is the Admissions Authority.

All decisions relating to admissions applications to this school will be taken by the Governing Body of this school.

The Catholic Faith and the Teachings of the Catholic Church have an essential role in school life and influence every aspect of the Curriculum. We expect all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the Faith of this school to apply for and be considered for a place here.

The co-ordination of admissions arrangements is undertaken by the Local Authority. For the school year commencing September 2018, the Governing Body has set its planned admission number at 255.

ADMISSIONS TO THE COLLEGE will be made by the Governing Body. All preferences listed on the Local Authority Preference Form will be considered on an equal basis with the following set of ADMISSIONS CRITERIA forming a priority order where there are more applications for admissions than the school has places available.

1. Looked After Children and previously Looked After Children.
2. Children of staff at the school.
3. Children who have a sibling in the school at the time of application.
4. Children from the following Catholic Partner Primary Schools: Christ the King (Bromborough); Our Lady and St Edward's (Birkenhead); St Anne's (Rock Ferry); St John's (New Ferry); St Joseph's (Birkenhead); St Michael and All Angels (Woodchurch); St Peter's (Noctorum); St Werburgh's (Birkenhead).
5. Other children whose parents wish them to have a Catholic Education.
   Within priorities 1 to 5 the Governors will give preference to Catholic children.

Notes

a) All applicants will be considered at the same time and after the closing date for admissions which is 31st October 2017.

b) A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions under section 22(1) of the Children Act 1989. A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order

c) Children of staff at the school - priority is given to children of staff in either or both of the following circumstances:
   i. where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
   ii. the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage

d) All Catholic applicants will be required to produce baptismal certificates.
   i. This means children who are baptised Roman Catholics and includes children who have been formally received into the Roman Catholic Church (having provided satisfactory confirmation of this)
   ii. Children who are under instruction (having provided satisfactory confirmation of this)

e) If in any category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured by the shortest walking route from th front door of the child's home address (including the community entrance to flats) to the main entrance of the school using the Local Authority's computerised measuring system with those living nearer to the school having priority. In the event of distances being the same for 2 or more applicants where this distance would be the last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.

f) Where a child lives with parents with shared responsibility, each for part of a week, the child's "permanent place of residence" will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.

g) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

h) A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admissions Criteria. The list will not be operated for longer than the end of the Autumn term

i) For 'In Year' applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published oversubscription criteria will be applied.

j) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on all parties.

k) The Governing Body reserve the right to withdraw the offer of a school place where false or insufficient evidence is received in relation to baptism, sibling connections or place of residence.

SIXTH FORM ADMISSIONS POLICY 2018

In addition to places available for students already in the College, the Governing Body will make available a further 30 places for external students. For both, entry to the Sixth Form is subject to the Entry Qualification for individual courses of study, as published annually in the Sixth Form Prospectus. If more applications are received from external candidates than the number specified then the criteria applied at Year 7 will be used to determine admissions.

Notes

a) A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions under section 22(1) of the Children Act 1989. A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order

b) Arrangements will be instituted by the College to allow discussion of subject choice with those applying for the Sixth Form as internal or external candidates.

c) If an application for admissions from either internal or external candidates has been turned down by the Governing Body then an appeal can be made to an Independent Appeals Panel. Parents and students are able to appeal jointly or separately against any decision refusing a young person admission and, where they appeal separately the appeals must be heard together. This appeal must be sent in writing to the Clerk to the Governors at the school within 20 school days of refusal. Reasons for the appeal must be given in writing and the decision of the Appeals Panel is binding on all parties.

d) The Governing Body expects that all students specifically selecting a Catholic Sixth Form education will be fully involved in the ethos and spiritual life of the College, and in achieving the aims set out in its Mission Statement.

St Mary's Catholic College

Wallasey Village, Wallasey, Wirral CH45 3LN
Voluntary-aided Academy, co-educational (all-ability) aged 11 to 18

Phone: **0151 639 7531**
Email: **schooloffice@stmaryscollege.wirral.sch.uk**
Admission number: **255**
Preferences for 2017: **1st 126, 2nd 150, 3rd 91**

In 2017 all children were offered places.

The Admissions Policy is available from the school.

South Wirral High School

A visual and performing arts college

Plymyard Avenue, Eastham, Wirral CH62 8EH
Foundation co-educational (all-ability) aged 11 to 18

Phone: **0151 327 3213**
Email: **schooloffice@southwirral.wirral.sch.uk**
Admission number: **212**
Preferences for 2017: **1st 106, 2nd 71, 3rd 75**

In 2017 all children were offered places.

Admissions Policy

Section 1: General Principles

South Wirral High School is an 11-19 mixed all-ability school, serving the communities of Eastham, Bromborough and the surrounding areas of Wirral and Cheshire including Hooton, Neston and Ellesmere Port. We are a specialist Visual and Performing Arts College, with a second specialism in Maths and Computing but we do not have any requirement for an aptitude from prospective students.

As a Foundation School the Governing Body is the Admissions Authority and is responsible for decisions on admission to the school.

The main principle of admission for South Wirral High School is to maintain the character of the school as an all-ability school, providing for the needs of young people aged 11-19.

Admission to our school is not based on any "voluntary" contribution.

Students will be admitted at the age of 11+ without reference to ability or aptitude using the criteria below. The Published Admission Number for 2017 and subsequent years will be 212. The school may exceed its Published Admission Number if not doing so would result in eligible children of the same household being refused admission.

The school participates in the Wirral Co-ordinated Admissions Scheme and all deadlines within that should be adhered to by applicants.

Section 2: Over subscription criteria

If the school is over-subscribed the following over-subscription criteria will apply:

1. Children who are l**ooked afte**r or **previously looked afte**r by a Local Authority and/or children with an **EHC Plan of Special Educational Needs** that names South Wirral High School.
2. Children who will have a **"sibling"** on roll at South Wirral High School at the time of their admission. A "sibling" is defined in the notes below.
3. Children whose **"home" is closest to the front entrance of the school** as measured by the Wirral Local Authority mapping system using the shortest walking route. "Home" is defined in the notes below.

Notes

(a) **Sibling** is defined as:

(i) A brother or sister by the same parents

(ii) A half or step-brother or sister living in the same household

(iii) A child living in the same household as another child who is on-roll at South Wirral High School at the time of their admission.

(b) Home is the principal residence of the child or of the person who is responsible for the care of the child.

(c) **A Looked After Child** is a child who is a) in the care of a local authority or b) being provided with accommodation by a local authority in the exercise of their social services functions (under section 22(1) of the Children Act 1989). A previously looked after child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.

Section 3: Other information

Withdrawal of offers

Any offer of a place may be withdrawn if it is discovered that misleading information has been provided in order to secure an offer.

Any offer of a place may be withdrawn if the parent declines the offer of a place.

Late applications

Late applications will be dealt with in accordance with arrangements applied by Wirral LA. Where applicable, a waiting list will be administered in accordance with arrangements applied by Wirral LA.

In year admissions

Admissions for all other year groups will be dealt with in accordance with the criteria in section 2

Sixth Form admissions

The admissions number for the Sixth Form is the same as for year 7.

The required minimum standard for entry to the Sixth Form to follow more than one A Level course is five GCSEs at grades A*-C. Individual A Level courses may require higher GCSE grades. Non-A Level courses may require lower GCSE grades. Details are available on request.

Priority of entry is given to existing students at the school.

If the Sixth Form is over-subscribed the criteria in section 2 will be applied.

Appeals

If an application for admission has been refused by the Governing Body, parents have the right to appeal to an Independent Appeals Panel. This appeal must be sent in writing to the Clerk to the Governors within 28 days of the refusal. Parents must give their reason for appealing in writing and the decision of the Panel is binding on the Governors.

The Birkenhead Park School

A Specialist Sports College

Park Road South, Birkenhead, Wirral CH43 4UY
Co-educational (all-ability) Academy aged 11 to 16

Phone: **0151 652 1574**
Email: **offices@birkenheadparkschool.com**
Admission number: **150**
Preferences for 2017: **1st 90, 2nd 39, 3rd 40 9**

In 2017 all children were offered places.

General

1. The Wirral Academy Trust has the following agreed admission numbers for the school for the year 2017/2018 and 2018/2019 and, subject to any changes approved or required by the Secretary of State, for subsequent years:

   a. 150 for students in Year 7

2. In any specific year, the Wirral Academy Trust may set a higher admission number than the school's agreed admission number for an applicable year group. Before setting an admission number higher than its agreed admission number, the Wirral Academy Trust will consult those listed at paragraph 13. Students will not be admitted in any year group above the published admission number for that year group unless exceptional circumstances apply and such circumstances shall be reported to the Secretary of State.

3. If the school admits a total of 26 students in excess of its admission number in any 3 year period it will determine a higher admission number, after consulting those bodies listed at paragraph 13.

Process of Application

4. Arrangements for applications for places at The Birkenhead Park School will be made in accordance with the LA's co-ordinated admission arrangements and will be made on the Common Application Form provided and administered by the relevant LA.

5. Wirral Academy Trust will use Wirral LA's timetable for applications to The Birkenhead Park School each year (exact dates within the months may vary from year to year). This will fit in with the timetable for the co-ordination of admission arrangements within Wirral LA Co-ordinated Scheme.

6. From 2011-12 there will be a national closing date of 31 October for Secondary school applications. .

Consideration of Applications

7. Wirral Academy Trust will consider all applications for places at The Birkenhead Park School. Where fewer than the published admission number(s) for the relevant year groups are received, Wirral Academy Trust will offer places at The Birkenhead Park School to all those who have applied.

Procedures where The Birkenhead Park School is Oversubscribed

Admission to Year 7

8. Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria set out below.
   a. **Looked After Children** (as defined by section 22 of The Children Act 1989) and **previously Looked After Children**.
   A Looked After Child is a child who is either in the care of a LA or being provided with accommodation by a LA in the exercise of their social services functions (under section 22(1) of The Children Act 1989).
   A previous Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.

b. **Children with statements of Special Educational Needs/EHCP**

c. **Children who have a valid medical or social reason for a specific placement.** Details must be given on the preference form and this may be checked by a relevant officers. A letter in support from a senior health care or social care professional will be required as evidence when the preference form is submitted with a statement on why the school is the only educational placement appropriate for the child's needs.

d. **Siblings** - Children who have a brother or sister (including half-brothers or sisters or step brothers or step sisters living in the same household) on roll at the time of their entry to The Birkenhead Park School and of statutory school age.

"sibling" is defined as a full or half brother or sister; a step brother or sister; an adoptive brother or sister, the children of parents/carers living together in the same family household.

e. **Distance** - Priority will be given to those children who live nearest to the school. A computer mapping system based on Ordnance Survey maps will be used to measure the distance from the child's home* to the school gate using the shortest road route, unless it is possible to use a footpath which is considered as a safe walking route.

* A child's home is deemed as the permanent address which (s)he lives with a person of parental responsibility as the main carer (as defined by the Children's Act 1989). Where a child spends time with more than one parent the place of residence of the parent/carer who receives Child Benefit will be deemed to be the child's home.

In the event of a tie in any of the above categories, the Clerk to the Governors, supervised by an independent scrutineer, will draw names out of a hat.

Operation of Waiting Lists

9. Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the school will operate a waiting list for each year group. Where in any year The Birkenhead Park School receives more applications for places than there are places available, a waiting list will operate until the end of the autum term. This will be maintained by Wirral Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

10. Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out in paragraph 37 above. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

The Full Admissions Policy is available from the school.

The Oldershaw Academy

Valkyrie Road, Wallasey, Wirral CH45 4RJ
Co-educational (all-ability) Academy aged 11 to 19

Phone: **0151 638 2800**
Email: **schooloffice@oldershaw.wirral.sch.uk**
Admission number: **183**
Preferences for 2017: **1st 101, 2nd 111, 3rd 39**

In 2017 all children were offered places.

Admissions Policy

The Oldershaw Academy manages the admissions process which will comply with the School Admissions Code and the School Admission Appeals Code. We continue to be within the remit of the LA's co-ordination scheme for the allocation of school places to children. This means that parents and carers only need to complete one application form. Wirral continues to have overall responsibility for ensuring that sufficient places are available to meet local demand and will co-ordinate admissions for in-year applications and for applications for year groups other than the normal point of entry, however this does not affect the academy's right to determine which applicants have priority for admission. The LA will manage the fair access protocols, and Oldershaw Academy will participate in this scheme.

The LAs must publish an annual report on admissions for all the schools by 30 June. The report covers an assessment of the fair access protocols and co-ordination in the area, how the admission arrangements affect the interest of looked after children, and the number and percentage of lodged and upheld parental appeals.

Wirral LA cannot direct an Academy to admit a child

"Where a local authority considers that an academy will best meet the needs of any child, it can ask the academy to admit that child but has no power to direct it to do so." However, if the academy refuses to admit a child, the LA can ask the secretary of state to intervene. Academies can still refuse to admit pupils under the fair access protocol of their local authority. An academy should look to its LA's fair access protocol how it can do this, and what grounds it can base its decision on.

Admission Policy

As an Academy the Governing Body is the Admissions Authority. The admission procedure is co-ordinated by the Local Authority and all deadlines within the scheme will be adhered to accordingly. Admission arrangements for the Academy are in accordance with the National Academy arrangements. The main principle of admission is to maintain the ethos and character of the school by inclusively meeting the needs of all children.

Applications will be dealt with on the following basis:

1. Children who are looked after by the Local Authority
2. Children who have an exceptional medical reason or social need. Parents must provide medical or social evidence with a letter of support from a health or multi-agency professional. The reason for selecting Oldershaw must be made clear and the Academy must be satisfied it can meet those needs.
3. Children who have a sibling on roll at Oldershaw who lives in the same household
4. Children whose home is closest to the Academy. The distance will be measured by the Local Authority mapping system.

Each individual case will be judged on its merits and the offer of a place may be withdrawn if it is discovered misleading information has been provided.

Sixth Form Admission

Oldershaw welcomes applications from all young people. Applicants must complete an application form by the date required. The required minimum standard for Sixth Form Level 3 courses is 5 GCSE grades at A* - C including English and Mathematics. Individual courses may require higher grades. For Level 2 courses the requirement is 5 GCSE passes. Priority for admission is given to existing students and those students with high levels of attendance. If the Sixth Form is oversubscribed the criteria above will apply. Places in Sixth Form will be confirmed on receipt of GCSE results in the summer. Admission to Year 13 is based on students successfully passing their Year 12 courses.

Appeals

If an application is refused by the Governing Body parents have the right to appeal to an independent panel. This appeal with reasons must be sent in writing to the Clerk to Governors within 21 days of the refusal. The decision of the panel is final and binding.

Upton Hall School

Moreton Road, Upton, Wirral CH49 6LJ
Academy single-sex (girls) grammar aged 11 to 18

Phone: **0151 677 7696**
Email: **uhs@uptonhall.org**
Admission number: **156**
Preferences for 2017: **1st 133, 2nd 82, 3rd 39**

In 2017 all girls who reached the standard for grammar school were offered a place.

Admissions policy for September 2018

Upton Hall School FCJ is a Roman Catholic Grammar School for girls aged 11-18. It is situated in the Diocese of Shrewsbury and is under the Trusteeship of the Society of the Faithful Companions of Jesus. The Academy Trust is the Admissions Authority and is responsible for decisions on admissions to the School. The co-ordination of admission arrangements is undertaken by the Local Authority. For the school year commencing September 2018, the published admission number based on net capacity is 156.

Admission to the School in Year 7

An Admissions Committee of the Academy Trust will determine admission to the school for those girls who have achieved 236 in the Entrance Examination consisting of two closed NFER tests in Verbal Reasoning.

If there are more than 156 girls who satisfy the requirements stated, places will be offered strictly in accordance with the order of merit based on the results achieved in the Entrance Examination and according to the following priorities:

1. Baptised Roman Catholic girls (including any girl who was baptised a Christian and can demonstrate that she has subsequently been admitted to the Roman Catholic Church).

2. Girls, who have not been baptised into the Roman Catholic Church, whose parents wish them to have a Roman Catholic education.

In the event of oversubscription in any of the above categories, places will be allocated in order of merit based on the score in the Examination. If there are several candidates at the 156th place with equal marks in the order of merit, priority will be given to those girls whose homes are nearest the School.

Notes:

a. All applicants will be considered at the same time and after the closing date for admissions which is 31 October 2017.

b. A Baptised Roman Catholic girl means a girl who has been baptised into the Roman Catholic Church and who can produce a baptismal certificate as evidence or one who has been baptised a Christian and can demonstrate that she has subsequently been admitted to the Roman Catholic Church.

c. Nearest to the School means the shortest available safe walking distance as measured by the Local Authority computer mapping system.

d. For occasional applications received outside the normal admissions round and if places are available then girls qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published over-subscription criteria will be applied. Late and occasional applications will be treated as indicated in the arrangements published by the Local Authority.

e. **Waiting Lists**
A waiting list for girls who have not been offered a place will be kept and will be ranked according to the Admissions Criteria. Parents will be informed of their daughter's position on the waiting list which will be retained until the end of the Autumn Term in the academic year for which admission is requested.

f. **Appeals**
If an application for admission has been refused by the Admissions Authority, parents can appeal to an Independent Appeals Panel. This appeal must be sent in writing to the Clerk to the Governors at the school within 20 school days of the refusal. The parents must give their reasons for appealing in writing and the decision of the Appeals Panel is binding on the Admissions Authority.

g. The Admissions Authority reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism or place of residence.

Admission to the School in Year 12 (Sixth Form)

In addition to places available for girls already in the School, the Admissions Authority will make available a further 30 places for girls from other schools. The required minimum standard for all girls wishing to obtain a place in the Sixth Form is five GCSE passes at grade 5 or above including English and Mathematics, with at least grade 6 in subjects to be studied at Advanced Level, with the exception of those students wishing to study Advanced Level Mathematics who will be required to have a grade 7 at GCSE. Should the School receive more external applications for the Sixth Form than can be accommodated, then the criteria applied for entry in Year 7 will be used to determine admissions but without reference to the Governors Entrance Examination.

Notes

a. If an application for admissions from either internal or external candidates has been turned down by the Admissions Authority then an appeal can be made to an Independent Appeals Panel. Parents and students are able to appeal jointly or separately against any decision refusing a young person admission and, where they appeal separately the appeals must be heard together. This appeal must be sent in writing to the Clerk to the Governors at the school within 20 days of refusal. Reasons for the appeal must be given in writing and the decision of the Appeals Panel is binding on the Admissions Authority.

b. The Admissions Authority expects that all students specifically selecting a Roman Catholic Sixth Form education will wish to be both fully involved in the ethos and spiritual life of the school, and in achieving the aims set out in its Mission Statement.

Weatherhead High School

A high performing Academy providing excellence for all

Breck Road, Wallasey, Wirral CH44 3HS
Academy single-sex (girls all-ability) aged 11-16 and Mixed 6th Form

Phone: **0151 631 4400**
Email: **schooloffice@weatherheadhigh.co.uk**
Admission number: **254**
Preferences for 2017: **1st 294, 2nd 102, 3rd 49**

The last pupil offered a place in 2017: Category D - 2.15 miles.

Admission criteria for Year 7

For admissions to secondary school in the academic year 2018-19, the Local Authority will co-ordinate all admissions arrangements on behalf of Weatherhead High School (Please also see the Local Authority documents 'Secondary Education in Wirral', 'Admission Policies' and 'Scheme for Co-ordination of Admission Arrangements for Maintained Secondary Schools in the Wirral Area' all of which are updated annually and available at: **http://www.wirral.gov.uk/schooladmissions.**

Applications will be dealt with in order according to the following criteria:-

a) Children who are Looked After or previously Looked After. A Looked After child is a child who is i) in the care of a local authority, or ii) being provided with accommodation by a local authority in the exercise of their social services functions (under section 22(1) of the Children Act 1989). A previously looked after child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.

b) Children who have a valid medical reason for a specific placement. You must give details on the preference form and this may be checked by a medical officer of the health authority. A letter in support from a senior health care professional will be required as evidence when you submit your preference form. You need to make it clear why only this school is appropriate for your child's medical needs.

c) Students who have a sister (including half-sisters or step-sisters living in the same household) on roll at the school and of statutory school age when it opens in September 2018.

d) We will then take account of where your child lives. We will give priority to those students who live nearest to the school. The Authority's computer mapping system, based on Ordnance Survey maps, is used to measure the distance from your home to the school gate nearest to your child's home using the shortest road route, unless it is possible to use a footpath which we consider a safe walking route.

Waiting Lists

A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admissions Criteria. Parents will be informed of their child's position on the waiting list which will operate for one term after the start of the Autumn term.

Appeals

If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents should contact Wallasey Town Hall (Parental Appeals) for the necessary paperwork. Appeals should be sent back to the Appeals Panel at Wallasey Town Hall no later than 4 weeks from receiving the letter of refusal. The decision of the Appeals Panel is binding on the Governors

The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to sibling connections or place of residence.

Sixth Form Admissions Policy

This Admissions Policy applies to students seeking admission to Year 12 at Weatherhead High School and covers admission into Year 13 for those wishing to complete their studies at the school - September 2018.

Applications for Year 12 must be completed using the school application form, by the date specified by the school. Applications received after this deadline will be placed on a waiting list. For internal applicants, the Director of Sixth Form will seek feedback from the Year Leader and subject teachers to check suitability for students' course choices. All offers of a place in Year 12 will be made on condition of students meeting the school entry requirements.

For external applicants, a reference/report from their previous school will be sought to check suitability for Post 16 study and their preferred subject choices. Students will be invited for interview as appropriate. Preferred learning pathways and course choices are discussed. Following the interview stage, a letter will be sent to the applicant confirming the decision made regarding a place in Year 12. All offers of a place in Year 12 will be made on condition of students meeting the school entry requirements.

Students holding conditional offers will have their place confirmed following receipt of GCSE results in the Summer. Guidance will be given to students who wish to consider a change of subject following receipt of GCSE results.

Admission to Year 12

The majority of our students in Year 11 continue with their studies into our school Sixth Form. The school will have approximately 50 places available for external students who wish to join Year 12.

1. Students who currently study at Weatherhead in Year 11 are given priority for places; however, the school is proud of its diverse intake and we welcome applications from all students under the age of 18 for whom we have suitable courses. We regularly admit students currently attending other schools and in these cases, admission is contingent on the receipt of supportive references and the production of GCSE (or equivalent) examination certificates.

2. Application forms should be submitted by the deadline on the form. Recruitment and information evenings are held in the Autumn term to assist students in this process. We cannot guarantee that places will be offered when an application is late. External admissions interviews take place in February/ March and all offers are made by Easter for places to be taken up in September. Application forms and prospectuses can be obtained from the Sixth Form reception by telephoning 0151 631 4401 or emailing sfinfo@weatherheadhigh.co.uk. You can also visit our website at www.weatherheadhigh.co.uk.

3. In order to obtain a place, there are minimum entry requirements. These are:
   a) If you are applying for A level courses you must achieve at least 5 A* - C Grades or equivalent levels in your GCSEs and have the correct subject and grades to take that course.
   b) In order to take Childcare and Education we expect a Grade D or equivalent level in English plus 1 other GCSE at Grade D or equivalent level or above.
   c) All applicants must meet the minimum Grade requirements for the subjects chosen to study, as stated in the prospectus.
   d) A supportive reference confirming suitability at Post-16 study and the preferred subject choices.

4. If, having gained your GCSE results, you have fallen short of the minimum requirements; you are advised to call us for further advice or seek advice and support from our team on GCSE results day in August.

5. All Sixth Form students are expected to participate in an extensive enrichment programme that includes Personal Development sessions and Higher Education and careers advice.

6. a) Applicants must be able to demonstrate a good attendance record for the recent years of schooling. Where attendance has been unsatisfactory, the school must be satisfied that:
      i. Applicants must have demonstrated in Year 11, good attendance and behaviour and a commitment to their studies.
      ii. Applicants will be expected to accept the standards of dress and conduct applicable upon admission to Weatherhead Sixth Form.
   b) Where attendance/behaviour or commitment has been unsatisfactory, the school must be satisfied that:
      i. The absence/behaviour/commitment has not had such an impact on the candidates academic development that he/she would be unlikely to cope with the demands of the course applied for.
      ii. The pattern of absence/behaviour/commitment will not continue into the Sixth Form.

7. Conditional offers are made in writing on the basis of predicted GCSE Grades/Levels. Candidates are asked to confirm their intention to take up the place offered, either in writing or by telephone. Once you have accepted an offer, your place is secure and we are committed to you provided that you then meet the minimum requirements. You make your final course choices in September on Induction Day, when you have your GCSE results. This is done in consultation with your Form Tutor.

8. By accepting a place at Weatherhead High School Sixth Form, you agree that:
    i. You have read, understand and accept the Admissions Policy.
    ii. You have read, understand and will abide by the terms of the Sixth Form Charter.

9. In some cases, students will be offered a place for a probationary period. This trial period may be offered for a range of reasons. Students who are offered a trial period will be notified in writing, with the conditions of probation.

10. Where applications for a place are declined, students will be informed in writing and reasons will be given in line with the Admissions Policy. Students who have had their applications rejected have the right to appeal against the decision. In such a situation, a formal letter must be sent to the Director of Sixth Form stating why it is felt that the decision is unfair and providing details of any mitigating circumstances. This must be done within ten working days of receiving formal notification that the application has been declined. If the decision not to admit is upheld, you may then choose to make a formal complaint.

11. **External Students**

- External students are offered a place in the Sixth Form on the basis of a satisfactory reference/report from their previous school and following discussion about their suitability with a member of the Senior Leadership or Sixth Form Management team.
- The school is able to make sufficient offers of places to lead to the admission of approximately 50 external students. After this number of offers has been made, the school reserves the right to place further applicants on a waiting list. The actual number of offers made is judged on the previous year's admission number and the applications received from internal students who have priority.
- In some circumstances, the school may be able to make offers of places above these thresholds and when other applicants have been placed on the waiting list if there is availability on particular courses. This will be dependent on the numbers of applications for particular courses in each year.

Where the number of eligible external applicants for a course of study exceeds the places available then admissions will be determined in accordance with the following priority of admissions criteria:

- Children in Local Authority Care – a child under the age of 18 years for whom the local authority provides accommodation by agreement with their parents/carers (section 20 of the Children Act 1989) or who is the subject of a care order under Part IV of the Act.
- Children who have a valid medical or social reason. Supporting evidence from a doctor, social worker or psychologist is essential if admittance to the school is to be made under the criteria for special medical or social circumstances. Such evidence must set out the specific reasons why Weatherhead High School is the most appropriate school.
- The overall strength of the student's profile, based on estimated grades and a satisfactory reference or report; the profile requirements will be determined annually in the light of applications received.
- The contribution the student could make to the overall life of the school, based on the evidence available from the application, reference and interview.
- In exceptional circumstances, the Headteacher may use his/her discretion in making offers to individual students who do not meet the required criteria, where extenuating factors apply.

Conditional offers will be made for a place at the school. Once an offer has been made the school will aim to allow students to follow their first-choice combination of subjects requested at interview. Where this is impossible, for reasons such as timetable clashes or over-subscription of particular subjects, guidance will be offered about suitable alternatives.

Admission to Year 13:

The majority of students in Year 12 continue with their studies into Year 13, dependent upon the entry criteria outlined below.

All offers of a place in Year 13 will be made on condition students meet the school entry requirements laid out below:

- All students wishing to complete their studies in Year 13 must achieve a favourable report in relation to progress in their chosen subject, which will include, supportive comments from relevant subject teachers confirming suitability for continued study at Advanced Level.
- Students who do not meet the entry requirement into Year 13 will be given guidance about a change of pathway and relevant courses available.

3rd Year Sixth Form:

Admission to 3rd Year Sixth Form will only be due to exceptional circumstances e.g. either medical or a student who has shown significant commitment over a 2 year period of study.

West Kirby Grammar School

Graham Road, West Kirby, Wirral CH48 5DP
Academy grammar single-sex (girls) aged 11 to 18

Phone: **0151 632 3449**
Email: **office@wkgs.net**
Admission number: **180**
Preferences for 2017: **1st 176, 2nd 91, 3rd 26**

In 2017, all girls who reached the standard for grammar school were offered a place.

Admissions of pupils at the start of Year 7

The school plans to admit 180 girls unless the net capacity figure indicates otherwise. Only girls who attain the required standard in the arrangements for selection by reference to ability and aptitude will be eligible to be considered for admission to the school. Admission to the school is determined by the Governors. The school's assessment arrangements will be conducted by Wirral Local Education.

The assessment is currently based upon CEM test results. The tests have been designed to predict pupils' potential performance at secondary school.

In some cases parents may feel that there are specific factors which have affected the child's academic attainments and performance, for example, if her education has been seriously disrupted through ill health, change of schools, or any other cause. Where this does apply it is important that the facts should be brought to the attention of the child's present Headteacher, in writing by the date specified in Wirral LEA's publication 'Information for Parents'.

Pupils take tests during the Autumn Term of the final year of primary education. In order to ensure that children are not disadvantaged because of their date of birth, in each case the score is adjusted by the use of conversion tables to take account of each child's exact age to the day. Pupils who achieve a score higher than the required score will be deemed to have achieved the grammar school standard.

Primary Headteachers are invited to comment on behalf of any children whose test results do not reflect their ability and in that event, the matter is referred to an Independent Assessment Board.

The Independent Assessment Board comprises four Headteachers (two from primary schools and two from grammar schools) and is chaired by an Officer from the Children and Young Persons' Department. None of the members will have any personal interest in any of the pupils whom they are asked to assess.

The Board have available to them, in respect of each pupil:

- The pupil's test scores and papers;
- The observations of the pupil's primary school Headteacher; along with supporting evidence;
- Information supplied, in confidence, by parents and reports from other professional agencies such as educational psychologists, social workers, doctors, and so on.

The Board then uses its professional judgement to decide whether the results of the tests did not truly reflect the girl's ability. The Board decides whether or not the girl has reached the grammar school standard.

Places will be offered to pupils who have been deemed to be of suitable ability according to the Local Authority Assessment Procedures on the basis of the following criteria which will also be applied in the case of over-subscription:

- Girls who are Looked After or previously Looked After. A Looked After child is a child who is a) in the care of the local authority, or b) being provided with accommodation by a local authority in the exercise of their social services functions (under section 22(1) of the Children Act 1989). A previously Looked After child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.
- To those girls with a valid medical reason supported by a doctor's letter. Details must be given on the preference form and will be verified by a medical officer of the Area Health Authority.

- Up to 15 places for children on Free School Meals at the time of application who achieve the qualifying score in rank order of distance from the school. Details must be given on the preference form and will be verified.
- To those girls who have sisters* at the school at the time of application.
- By reference to geographical factors, that is distance from the home address to West Kirby Grammar School. Distances will be measured from the home to the school gate nearest to the child's home using the shortest road route unless it is possible to use a footpath which is considered by the school to be a safe walking route.
- The school, in considering the cases of children who are not allocated places on the grounds of sibling connection or medical need, will also take into account the reasons that parents have put forward for their preference. If the reasons are considered to be exceptional and compelling, the child in question may be allocated a place regardless of her geographical circumstances. The process for consideration is managed by the Local Authority.

NB. The school is fully accessible for pupils with a disability.

Any offer of a place may be withdrawn if it is discovered that misleading information has been provided in order to secure an offer.

* Sisters is defined as either:
i. A sister by the same parents
or ii. A half, adopted or step-sister living in the same household

Late Applications

Late applications will be dealt with in accordance with the arrangements applied by Wirral LA.

Admission to the Sixth Form

Priority for entry is given to existing pupils in the school. Each year the school welcomes a number of students from other schools. Places are offered after a meeting with the Headteacher or Deputy Headteacher. The admission number for the Sixth Form is no more than 200. This is to ensure that the educational provision is not prejudiced. Five GCSE passes at grade B or above with at least B grade in English and a B grade in Mathematics are considered a minimum entry requirement for all students. A* - B GCSE grades are required in the subjects students wish to study at A Level.

Places are allocated for external students during the Spring term after consideration of predicted GCSE grades. All places are conditional on GCSE results awarded in the August prior to entry.

Admission during Years 7-11

Pupils will continue to be admitted to other age groups provided they have reached the required standard as determined by the school's assessment procedures, which in most cases includes a general cognitive test and written tests in English and Mathematics and that their admission does not prejudice efficient education and efficient use of resources.

The results of the 11+ assessment will be final until September in Year 7 when parents may apply to the school for a re-assessment. The re-assessment will be conducted by the school.

The school will admit up to the standard number of 180 in Years 7-11 and 200 in the Sixth Form. If the year group is full the student will be placed on a waiting list.

Appeals against Admission Decisions

Arrangements will be made for parents who are dissatisfied with an admission decision to lodge an appeal. Appeals will be heard by an Independent Appeals Panel constituted under the Education Act 1998, providing they are lodged within the prescribed period. Further details of the appeals procedure can be obtained from the school - 0151 632 3449.

Wirral Grammar for Boys

Cross Lane, Bebington, Wirral CH63 3AQ
Academy grammar single-sex (boys) aged 11 to 18

Phone: **0151 644 0908**
Email: **schooloffice@wirralgrammarboys.com**
Admission number: **155**
Preferences for 2017: **1st 179, 2nd 94, 3rd 53**

Distance from home to school for the last pupil who was offered a place in 2017: 5.30 miles.

Admissions policy and procedure

Admissions of pupils at the start of Year 7

The school plans to admit 155 boys. Only boys who attain the required standard in the arrangements for selection by reference to ability and aptitude will be eligible to be considered for admission to the school. Admission to the school is determined by the Governors. The school's assessment arrangements will be conducted by Wirral Local Authority.

Pupils take the assessment during the Autumn Term of the final year of primary education. In order to ensure that children are not disadvantaged because of their date of birth, in each case the score is adjusted to take account of each child's exact age. Parents are notified of their son's result in October, prior to the deadline for returning school place selection forms.

In some cases parents may feel that there are specific factors which have affected the child's academic attainments and performance, for example, if his education has been seriously disrupted through ill health, change of schools, or any other cause. Where this does apply it is important that the facts should be brought to the attention of the child's present Headteacher, in writing by the date specified in Wirral Local Authority's publication 'Information for Parents'.

Primary Headteachers are invited to comment on behalf of any children whose test results do not reflect their ability and in that event, the matter is referred to an Independent Assessment Board. The Independent Assessment Board comprises four Headteachers (two from primary schools and two from grammar schools) and is chaired by an Officer from The Children and Young Persons' Department. None of the members will have any personal interest in any of the pupils whom they are asked to assess. The Board considers the following:

- The pupil's test scores;
- The observations of the pupil's primary school Headteacher with supporting evidence;
- Information supplied, in confidence, by parents.

The Board then uses its professional judgement to decide whether the results of the assessments did not truly reflect the boy's ability. The board decides whether or not the boy has reached the grammar school standard. Places will be offered to pupils who have been deemed to be of suitable ability according to Wirral Local Authority Assessment Procedures on the basis of the following criteria which will also be applied in the case of over-subscription:

- Boys who are looked after or previously looked after. A Looked After child is a child who is a) in the care of a local authority, or b) being provided with accommodation by a local authority in the exercise of their social services functions (under section 22(1) of the Children Act 1989). A previously looked after child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.
- To those boys with a valid medical reason supported by a doctor's letter. Details must be given on the preference form and will be verified by a medical officer of the Area Health Authority.
- Up to 15 places for children at the time of application on Free School Meals who achieve the qualifying score in rank order of distance from the school. Details must be given on the preference form and will be verified.

- To those boys with a brother[1] (sibling) attending the school at the time of application with a reasonable expectation that they will be attending at the time of the start of the new academic year.
- By reference to geographical factors, preference will be given to children with the shortest distance from their home to the school as measured by Wirral Local Authority's computer mapping system.

NB The school has facilities for disabled pupils' access to much, but not all, of the curriculum.

Any offer of a place may be withdrawn if it is discovered that misleading information has been provided in order to secure an offer.

Late Applications

Late applications will be dealt with in accordance with the arrangements applied by Wirral Local Authority.

Sixth Form Entry

Priority for entry is given to existing pupils in the school. Each year the school welcomes a number of boys from other schools. Places are offered after a visit to the school by a prospective student and meeting with the Headteacher. There is no limit upon entry provided admissions do not prejudice efficient education. As a guide, students typically enter the Sixth Form with a minimum of 6 passes at Grade B or better. Students are expected to have achieved a minimum of Grade B in English Language and Mathematics GCSE. Our prime concern is for students to embark on courses that are appropriate for their ability. In many cases, students start A Level courses in subjects where they have gained the top grades (A*/A) in these subjects at GCSE.

Admissions to other than at the start of Year 7

Our policy is to advise against a change of school part way through a school year due to the potential negative impact on learning progression. Where parents feel that there is genuine reason for considering a change of school, admission is provided as long as they have reached the required standard as determined by the school's assessment procedures.

If a boy took the 11+ assessment in Year 6 and did not achieve the standard for Grammar School, it is not possible for the school to re-asses until the Spring Term of Year 7, twelve months on.

Pupils can only be admitted to other age groups provided they have reached the entry standard and that their admission does not prejudice efficient education and the efficient use of resources.

Appeals against Admission Decisions

Arrangements will be made for parents who are dissatisfied with an admission decision to appeal against it. Appeals will be heard by an Admissions Appeals Panel constituted under the Education Act 1998, providing they are lodged within the prescribed period. The process for appeals is explained in the Local Authority guidance.

[1]Brother is defined as either (i) a brother by the same parents or (ii) a half or step-brother living in the same household.

Wirral Grammar School for Girls

Heath Road, Bebington, Wirral CH63 3AF
Academy grammar single-sex (girls) aged 11 to 18

Phone: **0151 644 8282**
Email: **schooloffice@wirralgirls.co.uk**
Admission number: **180**
Preferences for 2017: **1st 166, 2nd 87, 3rd 52**

In 2017, all girls who reached the standard for grammar school were offered a place.

Admissions policy and procedure

Admissions of pupils at the start of Year 7

The school plans to admit 180 girls unless the net capacity figure indicates otherwise. Only girls who attain the required standard in the arrangements for selection by reference to ability and aptitude will be eligible to be considered for admission to the school. Admission to the school is determined by the Governors. The school's assessment arrangements will be conducted by Wirral Local Authority.

The assessment is based upon the results of two tests. They have been designed to predict pupils' potential performance at secondary school and are based on the Year 5 primary curriculum.

In some cases parents may feel that there are specific factors which have affected the child's academic attainments and performance, for example, if her education has been seriously disrupted through ill health, change of schools, or any other cause. Where this does apply it is important that the facts should be brought to the attention of the child's present Headteacher, in writing by the date specified in Wirral LA's publication 'Information for Parents'.

Pupils take two tests during the Autumn Term of the final year of primary education. In order to ensure that children are not disadvantaged because of their date of birth, in each case the score is adjusted by the use of conversion tables to take account of each child's exact age to the day. The two test scores are then added together.

Pupils who achieve a score higher than the required score will be deemed to have achieved the grammar school standard.

Primary Headteachers are invited to comment on behalf of any children whose test results do not reflect their ability and in that event, the matter is referred to an Independent Assessment Board.

The Independent Assessment Board comprises four Headteachers (two from primary schools and two from grammar schools) and is chaired by an Officer from the Children and Young Persons' Department. None of the members will have any personal interest in any of the pupils whom they are asked to assess.

The Board have available to them, in respect of each pupil:

- The pupil's test scores;
- The representations made by the primary school headteacher with supporting evidence;
- Information supplied, in confidence, by parents and reports from other professional agencies such as educational psychologists, social workers, doctors and so on.

The Board then uses its professional judgement to decide whether the results of the tests did not truly reflect the girl's ability. The board decides whether or not the girl has reached the grammar school standard.

Places will only be offered to pupils who have been deemed to be of suitable ability according to the Local Authority Assessment Procedures on the basis of the following criteria which will also be applied in the case of over-subscription:

- Girls in public care and previously in public care
- To those girls with a valid medical reason supported by a doctor's letter. Details must be given on the preference form and will be verified by a medical officer of the Area Health Authority.
- Up to 15 places for children on Free school Meals at the time of application who achieve the qualifying score in rank order of distance from the school. Details must be given on the preference form and will be verified.

- To those girls who have a sister[2] (sibling) attending the school at the time of application with a reasonable expectation that they will be attending at the same time of the start of the new academic year.
- Priority may now be given to members of staff employed by the school provided that they have been employed for a minimum of two years and/or are recruited to fill a vacant post for which there is a demonstrable skills shortage.
- By reference to geographical factors, that is distance from the home address to Wirral Grammar School for Girls. Distances will be measured from the home to the school gate nearest to the child's home using the shortest road route unless it is possible to use a footpath which is considered by the school to be a safe walking route.
- In considering the cases of children who are not allocated places on grounds of sibling connection or medical need, account will also be taken of the reasons parents have put forward for their preference. If in question may be allocated a place regardless of her geographical circumstances. The process for consideration is managed by the Local Authority.

NB The school has facilities for disabled pupils.

Any offer of a place may be withdrawn if it is discovered that misleading information has been provided in order to secure an offer.

Late Applications

Late applications will be dealt with in accordance with the arrangements applied by Wirral LA.

Sixth Form Entry

Priority for entry is given to existing pupils in the school. Each year the school welcomes a number of girls from other schools. Places are offered after a visit to the school by a prospective student and meeting with the Headteacher. There is no limit upon entry provided admissions do not prejudice efficient education. Six GCSE passes at Grades A*- C including English, Mathematics and Science. Five of which must be grade B or above. A grade B or in some subjects or grade A is required in the subjects students wish to study at A Level. The planned admission number for each year group is 180 (In the new GCSE subjects graded 1 - 9, we would be asking for grade 5 and above).

If a pupil has not studied the subjects at GCSE we would look for allied subjects i.e. Psychology, a B grade or above in Science.

Admission to other pupils than other Pupils at the start of Year 7

Where parents feel that there is genuine reason for considering a change of school, admission is provided as long as they have reached the required standard as determined by the school's assessment procedures, which includes a Verbal Reasoning test and written tests in English, Mathematics and Science.

If a girl took the 11+ assessment in Year 6 and did not achieve the standard for Grammar School, it is not possible for the school to re-assess until September of Year 7.

Pupils can only be admitted to other age groups provided they have reached the entry standard and that their admission does not prejudice efficient education and the efficient use of resources.

When a girl is re-locating from another Grammar School, formal assessment may not be required if the standard for entry has previously been determined by a similar test system.

Appeals against Admission Decisions

Arrangements will be made for parents who are dissatisfied with an admission decision to appeal against it. Appeals will be heard by an Admissions Appeals Panel constituted under the Education Act 1998, providing they are lodged within the prescribed period.

[2]Sister is defined as either (i) a sister by the same parents or (ii) a half or step-sister living in the same household.

Woodchurch High School

Church of England Academy

Carr Bridge Road, Woodchurch, Wirral CH49 7NG
Academy co-educational (all-ability) aged 11 to 16

Phone: **0151 677 5257**
Email: **schooloffice@woodchurch-high.wirral.sch.uk**
Admission number: **281**
Preferences for 2017: **1st 418, 2nd 250, 3rd 193**

Distance from home to school for the last pupil who was offered a place in 2017: 1.93 miles.

Our School

Woodchurch High School is an 11-16 mixed comprehensive, serving the communities of Woodchurch, Birkenhead, Prenton, Oxton, Greasby, Beechwood, Moreton and surrounding areas.

Woodchurch High School is a Church of England Academy, therefore parents/carers should be aware before applying to the school that Religious Studies, Collective Worship and our whole ethos are based upon the teachings of the Church of England.

In working alongside such a local, highly-respected partner we are seeking to share best practice, broaden opportunity for both our pupils and the staff we employ and provide a high quality education for all. Being an Academy also fosters a great sense of ownership amongst our school community.

In addition, Woodchurch High School has received national recognition for the work carried out in many areas of school life and practice. Please see our website for more details: www.woodchurchhigh.com.

Although we are a Church of England Academy, we remain part of Wirral's family of schools and are funded and inspected in the same way as every other secondary school. We are also part of the wider 'church family' of schools, consisting of over 4,000 primary schools, 200 secondary schools and 13 universities.

The Admissions Number as detailed below is agreed amongst the Academy Trust (Board of Directors), the Chester Diocesan Board of Education and the Local Authority Admissions Officer in line with the School Admissions Code, School Admission Appeal Code and other laws relating to admissions, and relevant human rights and equalities legislation.

Admission Numbers (from 2015)

Woodchurch High School, a Church of England Academy, has a published admissions number. The school planned admissions number is 281. Places will be allocated up to, but not beyond that number.

For reference only, the Planned Admissions Number was increased for the 2013 entrants from 279 to 281.

Admission Criteria for Year 7

As an Academy the Academy Trust (Board of Directors) is the Admissions Authority for the school and is ultimately responsible for the decisions on all admissions. Nevertheless our admissions procedure is co-ordinated by the Local Authority (Wirral Council) in accordance with the Co-ordinated Admissions Scheme. This scheme fulfils the requirements for a scheme co-ordinating admissions arrangements under the Schools Admission (Co-ordination of Admissions Arrangements) (England) Regulations 2008, made under the Schools Standards & Framework Act 1998. All deadlines within the scheme should be adhered to by applicants. We do not have any requirements for an aptitude test by prospective pupils, nor do we operate a 'faith-based' criteria, thus there is no requirement to complete a 'supplementary form'. Neither is admission to school based on a 'voluntary' contribution.

Prospective parents/carers are strongly advised to read the following Local Authority publications that detail the timetable for admissions to secondary schools for each subsequent September, as well as set out additional information pertaining to admissions:

- Secondary Education in Wirral
- Admissions Policies for all Secondary Schools

These publications are also available online on the Local Authority's website.

Applications for admission to the school should be made on the common application form available from Wirral Local Authority. Applications may also be made electronically. It is not normally possible to change the order of preferences for schools after the closing date.

The Local Authority will provide the school with details of applicants who request a school place, but will not share the order of preference expressed by parents/carers.

Although it is legally the school's responsibility, the Local Authority, on behalf of the Academy Trust (Board of Directors), will then rank each applicant, using the criteria below. This is always completed by the Local Authority Mainstream Admissions Team, who rank applicants by the prescribed date.

Where a pupil is eligible to receive an offer of two or more school places, then the Local Authority will allocate the highest priority preference.

The Mainstream Admissions Team will notify the Governing Body of pupils allocated to the school by the 1st February. Parents of children not admitted will be informed of the reason and offered an alternative place by the Local Authority.

Applications will be dealt with in order according to the following criteria:

a) Looked after children and previously looked after children. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order 18 or special guardianship order.

b) Children who have an exceptional and valid medical reason for a specific placement. You must give details on the preference form and this may be checked by a medical officer of the health authority. A letter in support from a senior health care professional will be required as evidence when you submit your preference form. This letter is usually written following a professional medical examination of the child concerned by a health care professional, and not based simply upon an interview with parents carers. You need to make it clear why only this school is appropriate for your child's medical needs.

c) Children of UK Service Personnel. Places for these children will be allocated in advance if accompanied by an official letter with a relocation date and Unit postal address or quartering postal address as per Section 2.18 of the School Admissions Code of Practice, published in February 2012.

d) Pupils who have a brother or sister (including half-brothers and sisters or step brothers and step sister living in the same household. Sibling also includes adoptive siblings and children under the same guardianship of the same parents, living at the same address) on roll at the school and of statutory school age when the child joins the school in the subsequent September. If there are more children with older brothers or sisters at the school than there are places available, we will give priority to children as the distance criteria, as set out below. NB, the school has never been in a position where the entry of siblings has also been dependent upon distance from school as, to date, there have always been enough places to accommodate siblings. Please also see the information regarding 'Late Applications' below. If a child is refused a place at the school and they have an existing sibling on roll, it is more than likely the application has been treated as late by the Local Authority.

e) We will then take account of where your child lives. We will give priority to those children who live nearest to the school. The Local Authority use a mapping system, based on Ordnance Survey maps, to measure the distance from your home to the school gate nearest to your child's home using the shortest road route, unless it is possible to use a footpath which they consider a safe walking route. This distance is calculated using the Authority's electronic Ordnance Survey address point based routing system.

NB, In the case of twins, triplets etc; all the multiples will be admitted to the school, even if this means that the Published Admissions number is exceeded.

Where parents are separated, only one application per child should be submitted. It is essential that agreement is reached by the parents of a child as to the preferences for school places. If agreement cannot be reached, or if either parent has been granted a Specific Issues Order in this respect, then we will accept the application from the parent with whom the child is 'ordinarily resident', by this, we mean to address to where the 'Child Benefit' paymentis registered.

Parents/carers must inform the Local Authority immediately of a change of address, even if the details of a future address were included on the application form. The Local Authority will require evidence to show that the place of residency has changed.

Applicants from Non-Wirral Residents

Applications for Woodchurch High School by parents/carers residing in a different Local Authority (e.g. Cheshire West and Chester) should be made on the preference form issued by their Local Authority. Parents/carers will be informed by the Local Authority where they reside of the outcome of their application and not by Wirral Local Authority. Details of any 'Out of Borough' applications will be received by the school on the same date as those advised by Wirral Local Authority.

Overseas Applications

Parents who have already moved to the UK from overseas who are British or European Economic Area nationals (EU and EFTA nationals, excluding Switzerland), or who have an endorsed passport showing the right of abode, can apply for places for their child at any school in line with the procedures outlined above. The Local Authority may require to see passports for verification.

Parents and children who do not yet live in the UK can apply before the date they move to the UK. However, the address to be used in the allocation of a place will be the address that the child is living at on the closing date, unless a subsequent house move has been accepted up to the last date for changes in the co-ordinated scheme. A UK address will only be used once the child is residing at that address, and evidence will be required of this address.

Withdrawal of Offers

Any offer of a place may be withdrawn if it is discovered that misleading information has been provided in order to secure an offer, for example a false claim to residence, and the award of the place denies a place to a child with a stronger claim.

Late Applications

If places remain at the school after all 'on time' applicants have been allocated, places will be allocated using the above criteria, in date order of receipt, up to the school admission number. Where the Local Authority accepts that there are extenuating circumstances for an application being received after the last date for applications, and it is before the list of pupils to be admitted has been devised, the late application will be considered alongside all others. Otherwise, applications which are received after the last date will be considered after all the others. However, the School Admissions Code states school must not refuse to admit a child solely because they have applied later than other applicants. School can however refuse to admit children if the published admission number has been reached as to do so would prejudice the provision of efficient education and/or the effective use of resources.

The Fair Access Protocol

In view of the 'Guidance on Hard to Place Children' (2004 and the subsequent 'Guidance on Fair Access Protocols 2007), there are a small number of pupils for whom the normal arrangements will be varied. School will be expected to admit the following categories of pupils above the admissions number:

- Children in care will be placed in the school of their carers preference
- Children who have recently experienced a traumatic family or domestic event, for whom there are clear medical grounds to support placement in the school
- Children of refugees or asylum seekers, homeless children, children with unsupportive family backgrounds, where a place has not been sought
- Children without a school place who have a history of attendance problems
- Traveller children
- Children who are carers
- Children who have been out of education for more than two months
- Children from the criminal justice system or pupil referral units who are being reintegrated into mainstream education

NB. Such cases will be discussed with the Headteacher and considered by the Academy Trust (Board of Directors) and consequently, although these places do merit special consideration, evidence will need to be provided to show children meet one or more of the above criteria.

Admissions during the Academic Year

In year requests for admission into Year 7 will be considered by the Academy Trust (Board of Directors) but will initially be co-ordinated by the Local Authority. Applications should be made using the "Common Secondary Transfer Form" available from the Local Authority. Any decisions with respect to admissions are made with reference to the same criteria as above.

Appeals

If an application for admission to the school has been turned down, parents can appeal to an Independent Appeals Panel set up by the Local Authority on behalf of the Academy Trust (Board of Directors). An appeal must be sent in writing to the Clerk to the Governors within twenty-one days of the refusal. Parents must give their reason for appealing in writing and the decision of the Panel is binding on the Governors. Appeals that are received within the twenty-one days after refusal has been notified (i.e., those relating to decisions sent on the national offer date) are heard by the 6th July or the next working day, if 6th July falls on a weekend.
Appeals for late applications are heard within thirty school days (not including Staff Development Days, Bank Holidays etc) of the appeal being lodged.

Please note that the right of appeal does not prevent parents from making an appeal in respect of any other school.

Waiting List / Over-subscription Criteria

A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria upon receipt, and not in the order of receiving requests to be placed upon the waiting list. Thus it is possible that a child who moves into the area later than a higher priority pupil may be placed ahead of that pupil, despite them being on the waiting list first. Parents/carers wishing their child to be placed upon the waiting list must notify the school of their intention to do so. Parents will be informed on request of their child's position on the waiting list which will not be operated for longer than the end of the Autumn term upon request.

Admission Criteria for other Year Groups

Other in year requests will be considered by the Academy Trust (Board of Directors), but will initially be co-ordinated by the Local Authority. All applications must be made by using the common 'Secondary School Transfer Form'. Any decisions with respect to admissions are made with reference to the same criteria as for the Year 7 placements. The Appeals process is the same as outlined above.

This document and other information pertaining to admissions is also available on the school website: www.woodchurchhigh.com

NB *Information pertaining to admissions under the "Managed Move" and/or "Negotiated Transfer" system is dealt with in separate documentation.*

Information relating to the Admissions Criteria is subject to change and review. It is advisable for parents/carers to ensure they have the most up to date documentation available from school.

Details of 14 to 19 schools within the local area

There are currently no 14 to 19 schools in Wirral, however there are three in Liverpool and one due to open in Chester in September 2017. The four schools are listed below along with a link to their websites, where you will also find information about the admission application process and the admission criteria.

University Technical Colleges
University Technical Colleges (UTCs) are set up by universities and businesses and specialise in one or two technical subjects. At GCSE they offer a similar curriculum to a typical secondary school, including basics of English and Maths as well as their specialist subject.

Liverpool Life Sciences UTC
41 Greenland Street, Liverpool, L1 0BS
Phone: **0151 230 1320**
Email: **admin@lifesciencesutc.co.uk**
Website: **lifesciencesutc.co.uk**
Number on roll (March 2017): **510**
Year 10 admission number: **200**

Studio Schools
Studio schools are similar to UTCs in that they have employer involvement in the curriculum and focus on developing the skills needed for employment, involving personal coaching and work experience, alongside a similar curriculum to a typical secondary school.

The Studio School
41 Greenland Street, Liverpool, L1 0BS
Phone: **0151 230 1330**
Email: **admin@thestudio-liverpool.co.uk**
Website: **thestudioliverpool.uk**
Number on roll (March 2017): **300**
Year 10 admission number: **75**

Studio@Deyes
41 Greenland Street, Liverpool, L1 0BS
Phone: **0151 230 1330**
Email: **admin@thestudio-liverpool.co.uk**
Website: **thestudioliverpool.uk**
Number on roll (March 2017): **300**
Year 10 admission number: **75**

Christleton International Studio
(opens September 2017)
Chester area, address yet to be confirmed
Phone: **01244 677 535**
Website: **christletoninternationalstudio.co.uk**
Number on roll – Not open
Year 10 admission number: **60**

Information about numbers on roll and admission numbers has been provided by the individual schools and will be subject to change. Enquiries should be addressed directly to the school.

If you do decide that you would like to apply for a place at any of these schools, you will need to submit an application directly to the school (see websites for details).

Special schools and resourced provision

Moderate learning difficulty
Bebington High Sports College
Phone: **0151 645 4154**
Email: **schooloffice@bebingtonhigh.wirral.sch.uk**
Age Range: **11 to 18**
Places: **25**

Clare Mount School
Phone: **0151 606 9440 or 0151 606 0274**
Email: **schooloffice@claremount.wirral.sch.uk**
Age Range: **11 to 19**
Places: **216**

Hilbre High School Humanities College
Phone: **0151 625 5996**
Email: **schooloffice@hilbre.wirral.sch.uk**
Places: **15**

The Oldershaw Academy
Phone: **0151 638 2800**
Email: **schooloffice@oldershaw.wirral.sch.uk**
Places: **20**

Complex learning difficulty
Foxfield School
Phone: **0151 641 8810**
Email: **schooloffice@foxfieldschool.co.uk**
Age Range: **11 to 19**
Places: **133**

Meadowside School
Phone: **0151 678 7711**
Email: **schooloffice@meadowsideschool.com**
Age Range: **11 to 19**
Places: **75**

Emotional and behavioural difficulty
Kilgarth School
Phone: **0151 652 8071**
Email: **schooloffice@kilgarth.wirral.sch.uk**
Age Range: **11 to 16**
Places: **55**

The Observatory School
Phone: **0151 652 7093**
Email: **schooloffice@theobservatoryschool.wirral.sch.uk**
Age Range: **11 to 16**
Places: **55**

Physical and mental health
Wirral Hospitals School and Home Education Service
Phone: **0151 488 7680**
Email: **schooloffice@wirralhs.co.uk**
Age Range: **2 to 19**
Places: **100**

Asperger's Syndrome
Hilbre High School Humanities College
Phone: **0151 625 5996**
Email: **schooloffice@hilbre.wirral.sch.uk**
Places: **15**

Woodchurch High School
Phone: **0151 677 5257**
Email: **schooloffice@woodchurch-high.wirral.sch.uk**
Age Range: **11 to 16**
Places: **15**

Adult and Disability Services

PO Box 290
Brighton Street
Wallasey
CH27 9FQ

Phone: 0151 606 2020
Fax: 0151 666 4207
Email: secondaryplaces@wirral.gov.uk

WIRRAL

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