

Sandbrook Primary

School Plan for September Reopening



July 2020

Background

As a result of the global SARS-CoV2 pandemic, school has been closed to almost all children since 23 March 2020. Sandbrook has provided care to the children of essential workers throughout this period. Staff have provided online learning and packs of learning materials posted out or delivered to families. Staff have remained in contact with families through VLE messages, emails and phone calls.

The Government wants schools to reopen fully from September 1st. The Government guidance has been amended and our plan reflects this guidance and our risk assessment. The biggest change is that the bubble size has been increased from a maximum of 15 to full classes in primary schools. **This means that children will not be physically distanced within classrooms.** Maintaining good hygiene and reducing bubbles mixing will be key to reducing transmission.

Arrival & Departure

To reduce crowding on arrival and departure, each year group will be given a specific drop-off / collection point. Entry / exit points will be marked to support parents in maintaining social distance.

EYFS

Enter via EYFS gate to classroom (Stavordale Rd)

- ☐ 2m distance maintained
- ☐ F1 exit this way at noon
- ☐ F2 exit this way
- ☐ Area marked to support social distancing

Y1/2

Enter & exit via vehicle gates to classroom ramp (Chapelhill Rd)

- ☐ 2m distance maintained
- ☐ Area marked to support social distancing

Y3/4

Enter & exit via main playground gates to classroom ramp (Chapelhill Rd)

- ☐ 2m distance maintained
- ☐ Area marked to support social distancing

Y5/6

Enter & exit via the front pedestrian gate and Y5/6 outdoor area gate and into the classroom directly. (Stavordale Rd)

- ☐ 2m distance maintained
- ☐ Area marked to support social distancing
- ☐ 2 car park spaces not in use to increase area for waiting / social distancing

Due to our small numbers, with social distancing marking and clear information to parents, we do not envisage a need to stagger arrival and departure.

On arrival and departure

EVERYONE entering and leaving will be required to use sanitiser or wash their hands.

Movement around school

- ☐ EYFS has a dedicated outdoor area and exit. There is little need for them to move around the building.
- ☐ Y1/2 has a dedicated outdoor area and exit. There is little need for them to move around the building.
- ☐ Y3/4 has a dedicated outdoor area and exit. There is little need for them to move around the building.
- ☐ Y5/6 has a dedicated outdoor area. Their exit to the playground does not risk them mixing with any other cohort in school.

Therefore, we have no need to impose one way systems or partitioning in the corridor.

- ☐ Children will not be permitted to walk round school on messages or to the office.
- ☐ Registers and dinner lists will be completed on Arbor.
- ☐ Adults are advised to pass back-to-back or in alcove spaces.

Breaktime plan

Playtimes will not need to be staggered as we have sufficient outdoor space to maintain social distancing between cohorts.

- ☐ EYFS have their own outdoor area
- ☐ Y1/2 have access to the orchard
- ☐ Y1/2 have a dedicated play space alongside school
- ☐ Y3/4 can access a zoned area of the main yard
- ☐ Y5/6 can access a zoned area the main yard

The main yard will be zoned

- ☐ Children will be encouraged to maintain social distancing
- ☐ Shared equipment **will not** be provided
- ☐ Individual equipment **may** be provided

Lunchtime plan

Individual meals will be provided in classrooms

- ☐ Meals provided by Edsential will consist of grab items, individual salad / fruit bowls
- ☐ Packed lunch children will keep their lunch box their class trolley n their classroom
- ☐ Cohort adult will collect from catering team and maintain social distancing
- ☐ Adults will ensure that tables are cleaned prior to and after lunch
- ☐ Adults will ensure that children wash their hands prior to and after lunch
- ☐ Outdoor play will be in the same zones as playtimes, supervised by MDAs / TAs

Cleaning

There are limits to what we can realistically achieve during the day due to all staff being allocated to classroom tasks during the day. We will therefore seek to develop a culture of wipe as you go and 'clean between' practices.

- ☐ Cleaning protocols will be reviewed and revised

- ❑ Additional time will be allocated to cleaning each day - caretaker to do midday toilet clean
- ❑ Cleaning materials and PPE will be provided in each classroom to enable ongoing surface / equipment cleaning
- ❑ Older children will be encouraged to clean their own spaces
- ❑ All high contact touch-points will be labelled and staff to wipe as they use
- ❑ Shared equipment cleaned between users or put away until end of day cleaning by TAs
- ❑ Shared equipment left for 72 hours minimum

Toilets

Although it is not a requirement in the guidance, we can allocate a toilet to each cohort to reduce mixing. Younger pupils in art **may** use Y3/4 toilets.

All toilets will be max 2 at a time to maintain social distancing

- ❑ EYFS use own toilets
- ❑ Y1/2 use own toilets
- ❑ Y5/6 use own toilets
- ❑ Y3/4 use own toilets

All children will be required to wash their hands after visiting the toilet.

Younger children may need help with this.

These toilets can all be used at break and lunch.

Paper towel bins will be placed outside the toilet so that users can open the door with their paper towel after washing.

Staffrooms and offices

- ❑ The staffroom maximum occupancy has been reduced to half capacity ie max 4 for no longer than 30 minutes
- ❑ Additional staffroom space created in the meeting room with maximum occupancy 4 and greater social distancing.
- ❑ Social distancing seat markings indicate safe spaces
- ❑ Rear office limit 2 people at 2m
- ❑ Front office limit 3 at 2m
- ❑ All desks to be cleared of shared equipment ie pens, hole punches and staplers
- ❑ Staff advised to keep own area clean
- ❑ All staff have a designated PC / laptop / tablet
- ❑ Sanitiser provided in office and staffroom

Classrooms

- ❑ The classroom occupancy has been returned to normal numbers.
- ❑ Children allocated a seat for the duration
- ❑ Social distancing markings indicate safe spaces for teachers / TAs
- ❑ Only teacher assigned to the classroom should use the PC or wipe before / after use
- ❑ All equipment required by the children is provided in an individual tray
- ❑ IT suite - sanitise, wipe before and after
- ❑ Paper towels and hand wash provided in each classroom
- ❑ Staff advised to keep their own area clean
- ❑ All staff have a designated PC / laptop / tablet

- ☐ Sanitiser provided in classrooms
- ☐ Cleaning kits provided in classrooms
- ☐ Windows / doors kept open as much as possible
- ☐ Close contact work should be limited to less than 15 minutes within 1m and not face-to-face
- ☐ Teachers should avoid movement around the room

Pupil Expectations

Pupils must NOT attend if they, or anyone in their household, has symptoms of COVID-19.

- ☐ Wash or sanitise hands on arrival
- ☐ Wash hands often as directed by adults in school
- ☐ Maintain social distancing (as deemed appropriate by age)
- ☐ Sit in allocated classroom space
- ☐ Do not share belongings
- ☐ Use the toilet allocated to the cohort
- ☐ Catch coughs and sneezes
- ☐ Follow directions from all adults to keep everyone safe
- ☐ Do not bring anything unnecessary in from home

We will expect children to follow all rules and directions. Any child who does not, and/ or is a risk to the hygiene of others will be dealt with seriously. Exclusion is the most severe consequence of non-compliance.

Learning Plan

Returning to school after a period of lockdown could be a challenging and worrying experience for some children. Our first priority, therefore, reassurance and creating a warm, welcoming new normal.

Children will likely return having engaged with home learning to varying degrees. Teachers will make a formative assessment of their cohort and then plan to refresh and develop reading, mathematics and writing skills. As much outdoor learning as possible will occur.

Staffing Plan

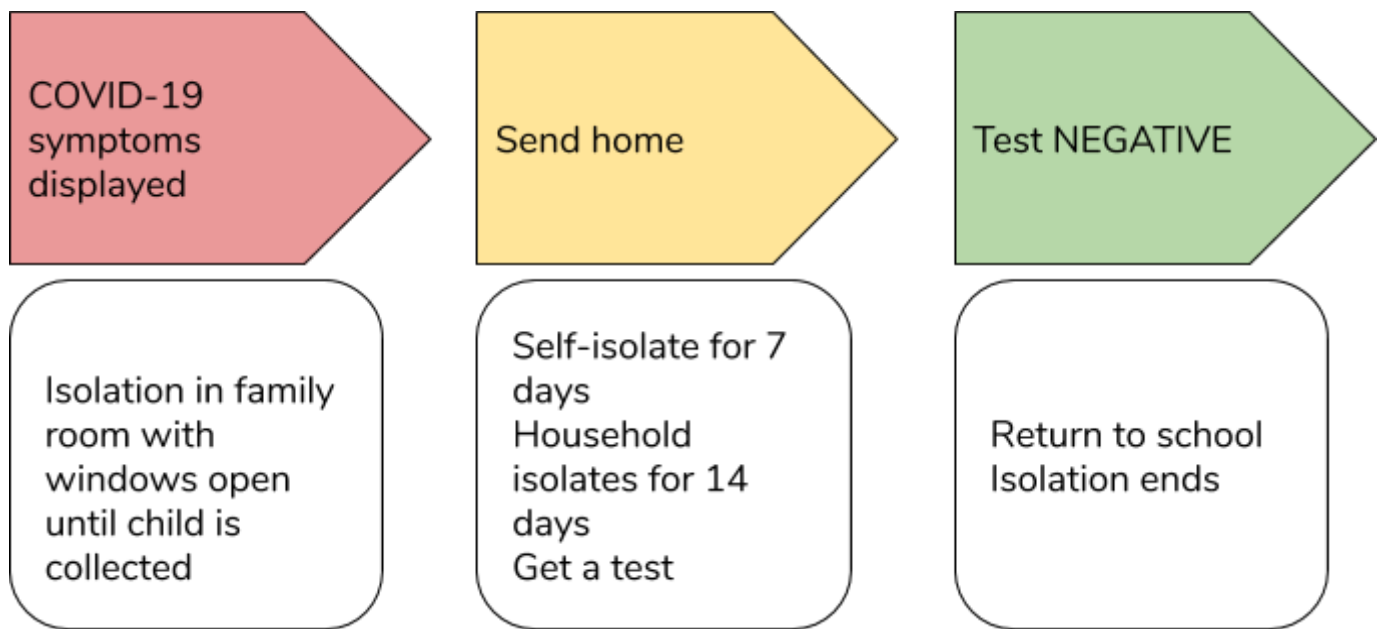
EYFS: MBI & AMcK (RA Mondays)

Y1/2: SG & RA (MK Mondays)

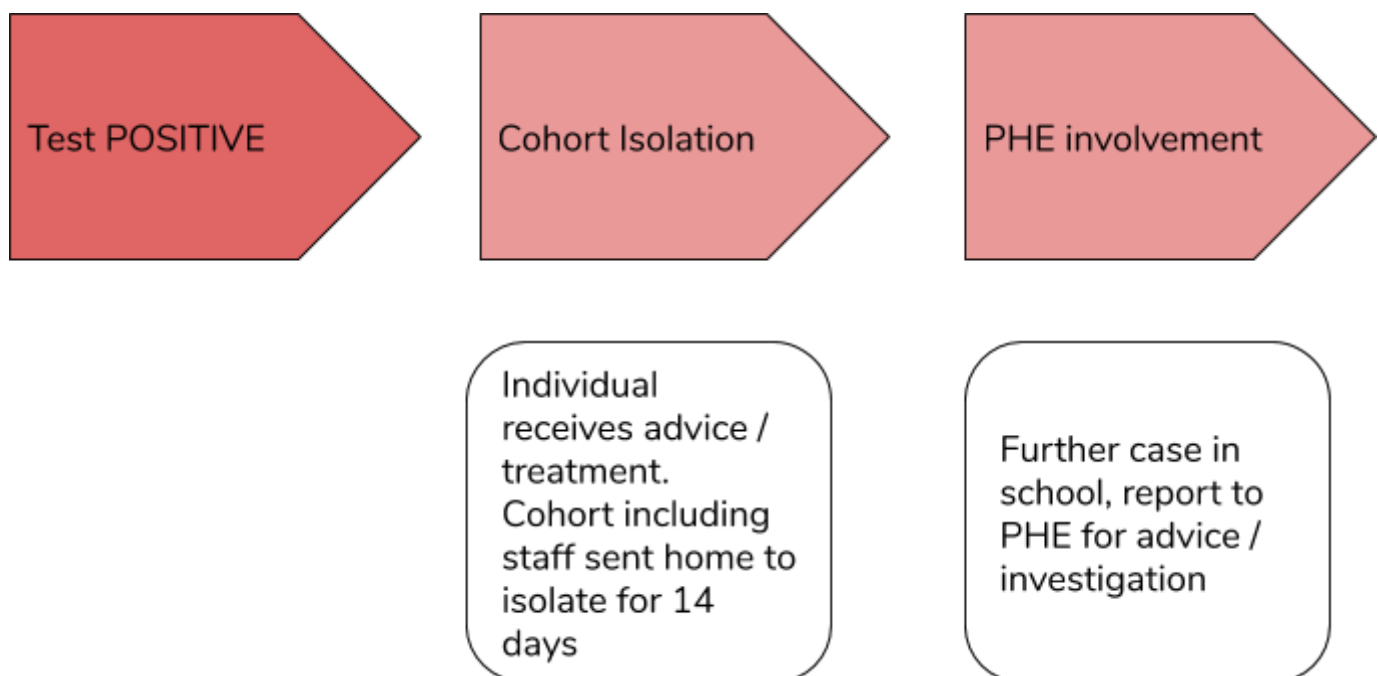
Y3/4: MMcC & MK

Y5/6: HC & TF

Actions if pupil or staff member shows symptoms:



Actions if there is a confirmed case in school:



References:

- All PHE and Government guidance and planning documents
[Government Guidance](#)
- Professional body guidance: NAHT / NEU / NASUWT / Unison / Unite
- Star Academy Trust
- Jeanne Fairbrother Associates H&S
- LA