

Sandbrook Primary School

Plan for Reopening to F2



May 2020

We have put together this booklet to explain the changes we have made in readiness for Y1 and F2 to return.

Room Allocations

Classrooms at Sandbrook cannot hold 15 children AND allow us to maintain social distancing. We have therefore split the children into groups, each with a maximum of 8 children. Initially, we will be in the old Y3 classroom area (up the ramp from the main yard).

Arrival & Departure

We will be asking you to arrive at school via the main gate onto the playground. The pathway has been marked to help you keep 2m apart and we have marked the fence with 2m markings to help guide you safely in. If we all keep 2m apart, we will not need to stagger arrival and departure times. Only one adult per family should come onto the yard to drop off or pick up. We would politely ask that you do not linger or gather on the yard for longer than is necessary.

On arrival and departure

EVERYONE entering and leaving school will be required to wash hands or use sanitiser.

Movement around school

We have reduced the need for children to move around school.

- ☐ The children will have a dedicated outdoor area. Their exit to the playground means they will not mix with any other group in school.
- ☐ Children will not be permitted to walk round school on messages or to the office.

Breaktime plan

Playtimes will not need to be staggered as we have sufficient outdoor space to maintain physical distancing between groups.

- ☐ The children can access the main yard.
- ☐ They will be able to play and chat but we will ask them to keep 2m apart.
- ☐ Shared equipment **will not** be provided.
- ☐ Individual equipment **may** be provided.

Lunchtime plan

Individual meals will be provided in classrooms.

- ☐ Meals provided by school will consist of grab items, individual salad / fruit bowls.
- ☐ Packed lunch children will keep their lunch box on the chair next to them in their classroom.
- ☐ A teacher or TA will collect lunches from the catering team.
- ☐ Adults will ensure that tables are cleaned prior to and after lunch.
- ☐ Adults will ensure that children wash their hands prior to and after lunch.

Cleaning

We will be developing a culture of wipe as you go and 'clean between'.

- ☐ Cleaning materials will be provided in each classroom to enable ongoing surface / equipment cleaning.
- ☐ Older children will be encouraged to clean their own spaces and then wash their hands.
- ☐ All high contact touch-points will be labelled and staff will clean through the day.

- ☐ Equipment will be cleaned between users or put away until end-of-day cleaning.

Toilets

All classes will be allocated a toilet to use to reduce cohort mixing.

- ☐ All toilets will be one person at a time to maintain social distancing.
- ☐ All children will be required to wash their hands after visiting the toilet.
- ☐ Paper towel bins will be placed outside the toilet so that users can open the door with their paper towel after washing their hands.

Classrooms

- ☐ The classroom maximum occupancy has been reduced to 8 children with 2m separation
- ☐ Children are allocated the same seat or space
- ☐ Social distancing markings indicate safe spaces for teachers / TAs and younger children
- ☐ All equipment required by the children is provided in an individual tray
- ☐ Coats to be kept on the back of second chair
- ☐ Lunchboxes kept on second chair
- ☐ In the IT suite there will be 1 PC per child for the week - wiped before and after use
- ☐ Paper towels and hand wash is provided
- ☐ All pupils have a designated tablet for the day if required - wiped before and after use
- ☐ Hand sanitiser is provided in the classroom
- ☐ Cleaning kit is provided in the classroom
- ☐ Windows / doors kept open as much as possible
- ☐ No close contact work will be happening
- ☐ Teachers will avoid movement around the room
- ☐ Lidded bin is provided for tissues

Pupil Expectations

Pupils must NOT attend if they, or anyone in their household, has symptoms of COVID-19.

- ☐ Tell an adult at home if they are ill **BEFORE** leaving for school
- ☐ Wear a change of clothes each day, if possible
- ☐ Wash or sanitise hands on arrival
- ☐ Wash hands often as directed by adults in school
- ☐ Maintain physical distancing
- ☐ Sit in allocated classroom space
- ☐ Do not share belongings
- ☐ Use the toilet allocated to the cohort
- ☐ Catch coughs and sneezes in tissue or elbow
- ☐ Follow directions from all adults to keep everyone safe
- ☐ Do not bring anything in from home

Learning Plan

Returning to school after a period of lockdown could be a challenging and worrying experience for some children. Our first priority, therefore, will be reassurance and creating a warm, welcoming new normal. We will share our stories, feelings and experiences of the lockdown period and how we are feeling moving forwards.

Teachers will make a formative assessment of the class and then plan to refresh and develop reading, mathematics and writing skills. As much outdoor learning as possible will occur. Children might learn through a topic that they choose.

What will happen if there is a suspected case of COVID?

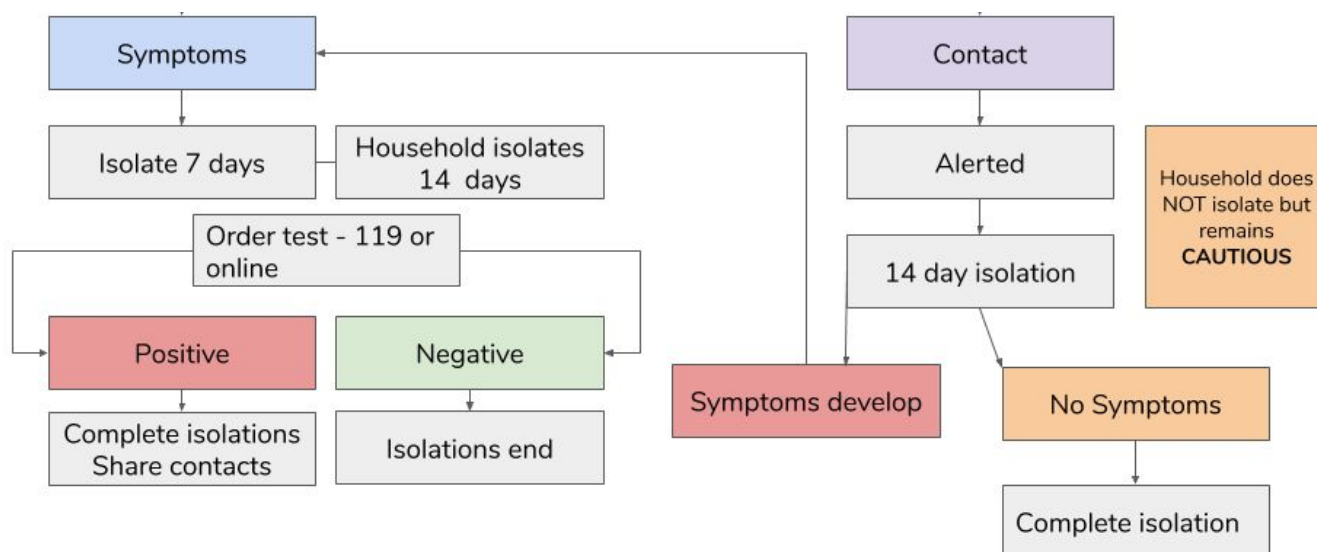
If someone becomes unwell in school, they will be taken to a quiet place where they can be safely looked after until they can be collected. They will then need to self-isolate for 7 days and everyone else in their household should self-isolate for 14 days.

[Stay at Home Guidance](#)

They will have access to a test if they display symptoms of coronavirus. **We would expect everyone who has been sent home with symptoms to get tested.**

If the test is positive, the rest of their class/group will be sent home and advised to self-isolate for 14 days. The other household members of that wider class/group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.

The flow chart shows what actions to take if you have symptoms or if you are a contact of a CONFIRMED case.



I hope you have found the information above useful. If you choose to send your child back to school, we will need you to do the following things:

- ★ Please follow the number one infection-control rule -

DO NOT SEND YOUR CHILD INTO SCHOOL IF ANYONE IN YOUR HOUSEHOLD DISPLAYS THE SYMPTOMS OF COVID.

If a member of your household displays coronavirus symptoms, your child must not attend school. You must contact the school immediately and you will be advised to book a test as soon as possible. Your child must not attend school for 7 days unless you receive a negative test result. This applies to any siblings.

- ★ Make sure your child has washed their hands before leaving your house. Your child will then wash their hands when they enter the building.
- ★ Ensure your child comes to school in a clean set of clothes each day. It is advised that all clothes are washed as soon as they return home. They do not need to wear their uniform at this time if this is easier for you.
- ★ Ensure that you and your child adhere to the 2m social distancing guidelines at all times whilst on the school site.
- ★ Stand on the marked dashes outside the entrances.
- ★ Leave the site as soon as possible. Please do not hover on the playground.
- ★ Don't arrive at school too early. This will minimise people on the site at one time.
- ★ Update your contact information with us. It is your responsibility to inform the school of any contact detail changes. If we need to contact you and we do not have your up-to-date details, we will contact the next person on your records and expect them to collect your child.
- ★ **Adhere to the Government guidance and regulations with regards to COVID whilst out of school.**

Prior to re-starting:

Please make sure your child has seen the presentation produced by school and understands that school will be different from what they are used to. They will need to understand the importance of social distancing and that they will have to stay apart from other children and staff when in school.

Explain that your child will be in a group of children with 2 adults throughout the day. The children must understand that they will not be mixing like before.

If you send your child back to school as we re-open, we will take that as your agreement to follow the expectations outlined above.

Please be aware that school will remain open as long as we have the appropriate number of staff available in key roles. If, as a result of COVID, we do not have the staff available, we will have to close to some or all year groups.